

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on September 10, 2018 at 7:00 pm in the high school cafeteria. Trustees present: Dusty White, Sara Moline, Tyrel Massar & Jason Beery. Absent: Krista Beery & Bryce Hove. Also in attendance were Clerk Della Van Horn, Superintendent Jeanine Fillinger, Principal Cory Kniep, Tara Hubing, Helen Murphy, Amy McCloy, Alan Stempel, Megan Knuth, Joe Juliano, Roger Schara & Garry Johnson.

Chairman White called the meeting to order with the pledge and by welcoming the visitors.

Moved by Moline, seconded by J Beery to approve the minutes of the August 13, 2018 meeting as presented. Motion carried unanimously by the combined board.

Moved by J Beery, seconded by Moline to approve the consent agenda of Elementary & HS September payroll & claims, Revenue & expenditure budget balance and cash reconciliation reports ending July 31, 2018 and the July & August HS extracurricular reports. Discussion: Roger Schara gave a report on the boiler project. He reported that *Mechanical Technology* is going to put Glycol in the pipes and in Roger's opinion there "is no reason" for it. He discussed the possibility of it causing problems in the pipes and causing them to leak. Overall, he thought the project is going well. Ms Fillinger read an email from Paul Evanson, the project manager, updating the board on the progress of the boiler installation. They are planning on startup the week of September 24<sup>th</sup>. Motion carried unanimously by the combined board.

#### SCHOOL SAFETY

Ms Fillinger reported on school safety. She is working on an updated safety manual. Mark Johnson, from *Vantage Point, LLC* was here and did an assessment of safety of our schools. To do an in-depth study would be approximately \$8,000. The board and safety committee did a walk around the grounds and buildings.

#### BOARD POLICY 8123

Discussion was held on policy 8123 – Driver Training and Responsibility. Moved by Massar, seconded by Moline to leave policy 8123 as is with the addition of the following statement... **The bus driver has final authority and responsibility for the bus, along with responsibility for behavior of the students on and off the bus, if the other staff is not available.** Motion carried unanimously by the combined board to approve the 1<sup>st</sup> reading of policy 8123.

#### HANDBOOK CHANGE

Discussion was held on the handbook change that was adopted last month that did not include Algebra 2 for grades for those classes based on a 5 point scale. Mrs. Hubing spoke to the rigorous core that is required for the MUS (Montana University System) scholarship. She said that we want to boost the students that continue to take classes beyond our requirement and by leaving Algebra 2 off the list of classes we would have to backtrack to the juniors and seniors. Moved by Moline, seconded by J Beery to adopt "junior and seniors enrolled in the following classes: Algebra 2, Pre-Calculus, Calculus,

Chemistry, Advanced Biology and Physics will receive their grades for those classes based on a 5 point scale” for our handbook. Motion carried unanimously by the high school board.

#### STUDENT ATTENDANCE AGREEMENT

Moved by Massar, seconded by J Beery to approve the student attendance agreement for Aralyn Jensen for the 2018-19 year (tuition waived). Motion carried unanimously by the elementary board.

#### STUDENT TRANSPORTATION AGREEMENT WITH WOLF POINT SCHOOLS

Moved by J Beery, seconded by Massar to approve the Student Transportation agreement with WP Public Schools for the continuation of the South Bus Route that extends into McCone County and the Circle HS district. (100 miles daily). Motion carried unanimously by the high school board.

#### AFTER SCHOOL PROGRAM ASSISTANT

Moved by Massar, seconded by J Beery to offer Faith Haynie the After School Program assistant position at \$13.00 per hour for the 2018-19 year. Motion carried unanimously by the elementary board.

#### SPEECH & DRAMA

Discussion was held on speech & drama. S & D was not originally approved for the 2018-19 year because we did not think that we would have interest. Mrs. Erlenbusch has informed the superintendent that she does have students interested. Moved by Moline, seconded by Massar to pay the fee of \$500 to MHSA (\$250 each) for speech & Drama for the 2018-19 year. Motion carried unanimously by the high school board.

#### PV RECOMMITMENT TO COOP

Moved by Moline, seconded by J Beery to designate Ms Fillinger to represent our district on the governing board of Prairie View Special Services for the 2018-19 year. Motion carried unanimously by the combined board.

#### CUSTODIAN POSITION

Moved by J Beery, seconded by Massar to offer Chris Heide a custodian position for the 2018-19 year at \$11.00 per hour. Motion carried unanimously by the combined board.

#### DRUG TESTING FOR STUDENTS

Ms Fillinger reported on the drug testing for students. There are 2 businesses that do drug testing in the area. One does testing here at Circle for \$90 per student and one does testing in Glendive for \$160 per student. We would test every student that participates in MHSA activities. The testing would be done at the beginning of each activity. Ms Fillinger gave a list of everything that the student would be tested for from meth to marijuana. Discussion was held on concerns with the procedure and the cost of

testing. It was estimated that it could potentially cost between \$10,000 to \$15,000. While the board felt the idea of drug testing students is not a “bad” idea, they felt this is something we will not proceed with at this time. Last year the drug dog was brought in and we may continue with this.

#### OPEB (other post-employment benefits) AUDIT REQUIREMENT

Other post employment benefits are benefits (other than pensions) that US, state and local governments provide to their retired employees. These benefits principally involve health care benefits, but also may include life insurance, disability, legal and other services. GASB 75 is the accounting standard that is required to recognize the total OPEB liability per the alternative measurement method in the current year. Della reported that she has gotten estimates from 2 firms that could calculate our liability. Our auditor has informed us that if we do not report it, the government wide financial statements would be qualified for the missing number and we would likely have a finding for it. At this time, the board agreed we will not have the OPEB liability calculated.

#### SENIOR CITIZEN TICKET PRICES

After a lengthy discussion, it was decided to leave the ticket prices as is: 2 varsity contests \$7.00 adults, \$5.00 for students and \$3.00 for senior citizens (65 & older). If there are not 2 varsity contests the ticket prices are \$5.00 for adults, \$3.00 for students and senior citizens (65 & older). If there is a junior high game before the varsity game we will charge admission. It was discussed that if we can't fill the game schedules with certified staff, then we will fill in with classified and Mr. Kniep & Ms Fillinger will also help out while teachers are still in class but we need someone at the gate to take tickets.

Ms Fillinger requested the following days to take without pay as she is not eligible to take vacation leave until she has been employed for 6 months: December 14, December 24 & December 26<sup>th</sup>. Moved by J Beery, seconded by Massar to approve Ms Fillinger taking December 14, December 24 & December 26<sup>th</sup> without pay. Motion carried unanimously by the combined board.

Ms Fillinger gave her principal/superintendent report. She recently attended administration meetings with people that have pipelines in their district and they informed her that pipelines don't generate much revenue for the district unless you are pumping out oil. Stormers estimate for removal of the trees behind the Bo-Peep were \$3389. It is Homecoming Week, Open House is Tuesday, the Juniors & Seniors are attending college fair this week, Mid terms are the 20<sup>th</sup> of September, both of our cross country runners qualified for state, Mr. Deming and Ms Fillinger have applied for a “Montana Wild” grant for \$1327.50. They are considering sending the freshman and 4 mentors to go to Helena for the grant.

Mr. Kniep gave his principal report. He said that he does about 2-3 walk- throughs a day through his schools. He commended the teachers for engaging the students and the students are doing a stellar job generally. He meets 2 times a month with staff. The new janitor is working out well and they are working on the custodians schedules. He's doing the best he can with the activity schedule. He stated he has been at some of the practices and is happy with the coaching staff as well. He and Ms Fillinger are working on the speaker system that we are using to announce during the games.

The next board meeting is October 9<sup>th</sup>.

The chairman adjourned the meeting at 9:00 pm.

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