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**Circle Public Schools**  
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## Circle Public Schools Reopening Plan 2020-2021

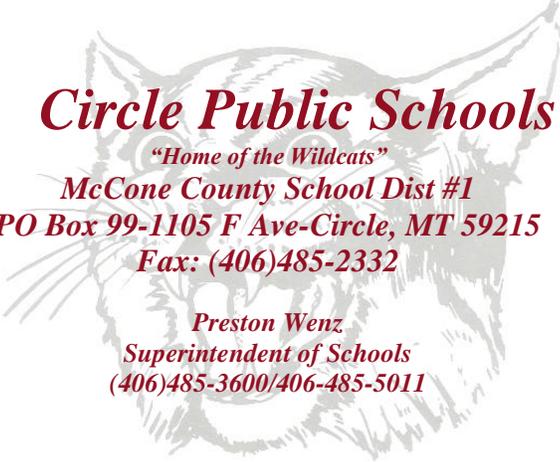
### **General:**

Circle Public Schools will begin the school year on August 17, 2020, per our adopted school calendar. The decision to and how to open are both up to local control. We continue to review all guidelines from OPI, the Governor's Office and the CDC, while developing our plan; **therefore, this plan is subject to change.** We will be following our normal daily schedule, including times. At this time, Circle Public Schools has decided the following:

- Instruction will be offered in-person only unless otherwise deemed necessary by administration. The District is opening its doors for all students to enter for in-person instruction if they so choose.
- Masks are not mandatory but may be worn by staff and/or students at their choosing
- Parents should be instructed to keep their child at home if they are ill. Any student or staff member with a fever of 100.4 degrees or greater or symptoms of possible COVID-19 virus infection should not be present in school.
- Temperature checks will not be done by staff before students enter the building as that responsibility is up to the parents before the student leaves home
- If a student or teacher contracts COVID-19, they are required to quarantine for 14 days. In the case of a required quarantine of a student, instructional delivery will still take place.
- Hand sanitizer will be available through the building and in classrooms
- Classrooms and restrooms will have cleaning checklists in them and custodians will mark off what has been done daily
- Cleaning supplies of paper towels, disinfectants, antibacterial wipes and gloves will be available in every classroom for use by staff or students
- Student desks and seats, door knobs, locker handles, cubby hooks, tables, sinks, water fountains and other classroom furniture will be cleaned and wiped down daily
- Water fountain mouth drinking parts will be off limits but the refillable bottle part is available. Water bottles will be provided to students who do not have a refillable water bottle.
- Outdoor learning spaces are available for use by classrooms and students
- UVC LED sanitizing wands have been purchased to use in classrooms and for computers
- Ball racks will be used in Bo Peep and Redwater to store playground equipment on to allow for cleaning purposes of the equipment
- Classrooms will be cleaned by custodians multiple times a day, including during teacher prep times

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**Buses:**

- Seat students one to a seat unless siblings of same family
- Cleaning supplies will be available on each bus for cleaning of seats before and after bus runs

**Cafeteria:**

- Students will be able to spread out among all 5 tables in the cafeteria for breakfast and lunch
- Grades in the cafeteria at one time: K-2, 3-5, 6-8, 9-12 (Grades 6-8 and 9-12 overlap about 6 minutes but with open lunch there is space)
- Extra tables will be placed in the lobby of the high school to provide extra seating for middle school and high school students during their overlapping lunch.
- Classes will leave the cafeteria and line up in the lobby or back hallway
- A custodian will be on duty in the cafeteria to clean tables in between classes sitting down and for other clean ups
- A sneeze guard has been ordered and will be installed for the food service line

**PE Classes:**

- Classes from Redwater will enter and exit the gym through the north doors
- Cleaning supplies will be in the gym for use on equipment in between classes
- A rotation of activities will be followed as possible to allow for time to rotate and clean equipment

**Music:**

- All band students will have their own mouthpiece for instruments
- Options will be available for students to rent and/or buy instruments of their own.

**Classrooms and other specific areas (ie-library, computer labs):**

- Classroom teachers may require specific things for their classrooms other than what is mentioned in the plan as different classrooms have different needs
- Any changes made in classrooms regarding this plan will be pre-approved by administration

**Class Entrances:**

- 6th-8th grade classes will continue to enter the doors of the high school closest to their classroom

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### **Distance Learning (upon need):**

- Teachers will use a platform that allows for interactive lessons between the teachers and students. This platform may include but is not limited to: Google Classroom and Seesaw.
- Any tests that need to be taken will be done so by making an appointment with staff to have the test proctored on a Friday or possibly after school by school staff
- Attendance will be taken through electronic means that assures the student is actively participating in the lesson or lessons
- If technology or technology connections are an issue at a student's home, arrangements can be made that include but are not limited to: Check out a school device, hard copy of materials needed

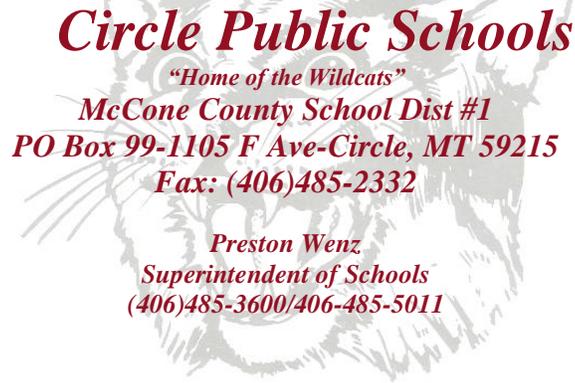
### **Social/Emotional:**

Circle Schools will take every precaution necessary to ensure the mental health of students.

- Students in grades Kindergarten through 6th grade will meet every week for half an hour with the school counselor during Life Skills. The year will begin with lessons geared towards assessing general well being of students in regards to stress, concerns and worry caused by the events occurring. Age-appropriate lessons will be continued to be taught every week on how to deal with stress, worry and any other issues that may arise. If teachers have issues, concerns or questions that emerge, they will meet with the counselor to make sure those concerns are addressed in lessons. The school counselor will keep in contact with junior high and high school teachers to evaluate when students may be struggling. Options for these grade levels include classroom discussion, speakers (such as suicide prevention) and one on one counseling (with parent permission).
- If parents or teachers see that an individual student is struggling, the district's protocol will be followed for counseling referrals. The teacher or counselor will either get verbal or written permission from the parent(s) to set something up. The student may also request counseling services and again, protocol will be followed. Depending on the age of the student and class work missed, careful consideration will be given as to what part of the school day to meet. For example, often with k-6 students, the time set up is during independent reading or a specialist. The best time for grades 7-12 is during a study hall or toward the end of a class. It is very easy to arrange a time that works best for the student. Confidentiality is of the utmost importance for students that meet with the counselor.
- If there is interest in meeting in age-appropriate groups to discuss coping skills or other issues related to current happenings, the first option will be to use lunch time. All interested students would need to have written parent permission to attend a group meeting.
- If it was determined that a student needed more than one on one school counseling, the parent(s) will be contacted and resources would be presented to them. These resources include, but are not limited to, pediatricians, therapists, psychiatrists, etc. The district would not refer, but provide resources. If there was an event or need for large-scale counseling, the school counselors in neighboring schools have always volunteered to help. An example of a time this might be used would be a suicide or death of a student or staff member. At

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this time, therapists and other licensed clinical professional counselors may be called in as well. Parents would be informed if other individuals are brought in.

-As a member of the Montana School Counselors Association, the school counselor will share any helpful information for families or students via lessons, school website or Facebook. A resource pamphlet could also be created to handout to parents. Special consideration may also be taken to connect with students who are at home quarantined or who may be at home for schooling. As the situation may change in our community and/or school, efforts will be made to address all concerns.