

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on May 10, 2023 at 7:00 pm in the high school library. Trustees present: Bryce Hove, Cary Phillips, Emily Guldborg, Tate Switzer and Krista Beery. Trustee elect: Charity Calderon. Absent: Tryel Massar. Also in attendance were Clerk Della Van Horn, Interim Superintendent Tara Hubing, Lindsey Williams, Megan Knuth, Alan Stempel, Britney Haynie, Quincy Walters, RaChelle Kirkegard, Susan Erlenbusch, Roger Schara, Nola Hunter, Kim Gebhardt, Michael Conroy, McKinna Fleming, Nita Crockett, & MiKenda Seymour.

Chairman Hove called the meeting to order with the pledge of allegiance and welcoming the visitors.

Hove called for public comment on any non-agenda public matter. No comment.

MINUTES

Moved by Guldborg, seconded by Hove to approve the minutes of the April 11, 2023 meeting as presented. Motion carried unanimously by the combined board.

Moved by Beery, seconded by Phillips to approve the minutes of the April 19, 2023 meeting as presented. Motion carried unanimously by the combined board.

Moved by Guldborg, seconded by Hove to approve the minutes of the April 25, 2023 meeting as presented with the addition that Beery left the meeting at 8:00 pm. Motion carried unanimously by the combined board.

Moved by Phillips, seconded by Beery to approve the minutes of the May 8 , 2023 meeting as presented. Motion carried unanimously by the combined board.

CONSENT AGENDA

Moved by Beery, seconded by Hove to approve the consent agenda of May payroll & claims, March cash and revenue balance, Expenditure budget balance ending April 30, 2023 and April HS extracurricular reported as presented. Motion carried unanimously by the combined board. (payment for BO-Peep HVAC to Circle Electric approved ESSER III funds and final payment for Bathroom project to Kirkegard Construction approved ESSER II funds)

Mrs. Hubing gave her superintendent/K-12 principal report. She reported on building projects, student activities and testing. Mr. Bartelson has preliminary plans for students to travel with another school to Denver for a band trip next summer.

AD REPORT

Mrs. Williams reported on the district track meet and other activities. She also reported on uniforms that will be needed in the rotation.

CONSIDERATION OF SAFE RETURN TO SCHOOLS AND CONTINUITY OF SERVICES PLAN - no comments

DRIVERS EDUCATION

No update on driver's education instructor.

WATER DAMAGE CLAIM

Roger reported that he is waiting on contractors for an estimate.

2023-24 superintendent contract.

The 2 year contract has been approved with Mrs. Hubing (as of April 25th minutes). Moved by Switzer, seconded by Phillips to approve the Memorandum of Agreement with the CTA as attached. Motion carried unanimously by the combined board.

2023-24 Principal contract

No recommendation for the principal contract at this time.

Moved by Guldborg, seconded by Phillips to table any action on the K-12 principal contract. Motion carried unanimously by the combined board.

A special board meeting will be held on May 15th at 6:30 pm in the high school library for the purpose of principal contract consideration.

HS HVAC CONTRACT

Moved by Phillips, seconded by Switzer to approve the contract with Circle Electric for the HS HVAC projects with payment dates. Motion carried unanimously by the combined boards.

BUS STOPS

Roy has been contacted to get us the bus stops that students cross the road. (June agenda). Moved by Guldborg, seconded by Phillips to table action on the bus stops. Motion carried unanimously by the combined board.

BUS TRANSPORTATION CONTRACT

Cary reported on his negotiations with Roy Clifton. Moved by Phillips, seconded by Switzer to approve a 3 year contract with REC Bus Lines for 2023-24 through 2025-26. Motion carried unanimously by the combined board.

2023-24 business manager/district clerk

Moved by Beery, seconded by Guldborg to table any decision on the 2023-24 business manager/district clerk position until after school is out. Motion carried unanimously by the combined board.

CLASSIFIED CONTRACTS

Tara Hubing recommended the following classified contracts for the 2023-24 year:

Jayne Bartelson. (cooks helper) Moved by Guldborg, seconded by Phillips to offer Jayme Bartelson a classified contract for the 2023-24 year. Motion carried unanimously by the combined board.

Sherri Eggebrecht (paraprofessional) Moved by Switzer, seconded by Phillips to offer Sherri Eggebrecht a classified contract for the 2023-24 year. Motion carried unanimously by the combined board.

Ali Ferm (elementary secretary) Moved by Phillips, seconded by Hove to offer Ali Ferm a classified contract for the 2023-24 year. Motion carried unanimously by the combined board.

Kyleen Gackle (head cook) Moved by Guldborg, seconded by Switzer to offer Kyleen Gackle a classified contract for the 2023-24 year. Motion carried unanimously by the combined board.

Terry Jackson (custodian) Moved by Beery, seconded by Guldborg to offer Terry Jackson a classified contract for the 2023-24 year. Motion carried unanimously by the combined board.

Dwain Jensen (custodian) Moved by Switzer to offer Dwain Jensen a classified contract for the 2023-24 year. Motion died for lack of a second.

Amanda Maraschiello. No motion to offer a contract.

Nora Scheer. (kitchen helper) Moved by Phillips, seconded by Guldborg to offer Nora Scheer a classified contract for the 2023-24 year. Motion carried unanimously by the combined board.

Kelsy Schillinger.(paraprofessional) Moved by Phillips, seconded by Hove to offer Kelsy Schillinger a classified contract for the 2023-24 year. Motion carried unanimously by the combined board.

Sandy Schillinger. (high school secretary) Moved by Phillips, seconded by Beery to offer Sandy Schillinger a classified contract for the 2023-24 year. Motion carried unanimously by the combined board.

Della Van Horn. No Motion to offer a contract

People that will need to be advertised for nepotism: Dan Haynie, Kim Haynie, Jhace Haynie (custodians) and RaChelle Kirkegard. (payroll clerk and district clerk)

EXTRACURRICULAR CONTRACTS

Lindsey Williams made the following extracurricular contract recommendations:

Head HS football - Taw Eissinger. Moved by Beery, seconded by Phillips to offer Taw Eissinger the Head HS football coach position for the 2023-24 year. Motion carried unanimously by the high school board.

HS Assistant Football - Taylor Schipman. Moved by Guldborg, seconded by Switzer to offer Taylor Schipman the HS Football assistant coach position for the 2023-24 year. Motion carried unanimously by the high school board.

Football Volunteer - Fred Kelly. Moved by Phillips, seconded by Hove to approve Fred Kelly for a football volunteer for the 2023-24 year. Motion carried unanimously by the combined board.

Football Volunteer - Cameron Meissner. Moved by Switzer, seconded by Phillips to approve Cameron Meissner for a football volunteer for the 2023-24 year. Motion carried unanimously by the combined board.

JH Head Football - Cade Taylor. Moved by Phillips, seconded by Hove to offer Cade Taylor for the Head JH Football coach position for the 2023-24 year. Motion carried unanimously by the elementary board.

JH Assistant football - Brian Kassner. Moved by Switzer, seconded by Guldborg to offer Brian Kassner the JH Assistant football coach position for the 2023-24 year. Motion carried unanimously by the elementary board.

JH Head Girls Basketball - Melissa Kountz. Moved by Phillips, seconded by Switzer to offer Melissa Kountz the Head JH Girls Basketball position for the 2023-24 year. Motion carried unanimously by the combined board.

JH Head wrestling - Cade Taylor. Moved by Phillips, seconded by Hove to offer Cade Taylor the JH head wrestling coach position for the 2023-24 year. Motion carried unanimously by the combined board.

JH assistant wrestling - Cole Becker. Moved by Switzer, seconded by Phillips to offer Cole Becker the JH wrestling coach position for the 2023-24 year. Motion carried unanimously by the combined board.

HS Head Girls basketball. Taylor Schipman. Moved by Switzer, seconded by Phillips to offer Taylor Schipman the Head HS Girls basketball coach position for the 2023-24 year. Motion carried unanimously by the combined board.

HS Head wrestling. Ty Taylor. Moved by Phillips, seconded by Beery to offer Ty Taylor the head HS wrestling coach position for the 2023-24 year. Motion carried unanimously by the high school board.

HS assistant wrestling. Jesse Yerbich. Moved by Switzer, seconded by Phillips to offer Jesse Yerbich the HS assistant wrestling position for the 2023-24 year. Motion carried unanimously by the high school board.

Elementary boys basketball. Karly Meissner. Moved by Phillips, seconded by Hove to offer Karly Meissner the elementary boys basketball coach position for the 2023-24 year. Motion carried unanimously by the elementary board.

Speech & Drama coach. Susan Erlenbusch. Moved by Phillips, seconded by Switzer to offer Susan Erlenbusch the speech and drama coach position for the 2023-24 year. Motion carried unanimously by the combined board.

All Class Play. Susan Erlenbusch. Moved by Switzer, seconded by Phillips to offer Susan Erlenbusch the all class play director position for the 2023-24 year. Motion carried unanimously by the combined board.

HS assistant Girls Basketball. MiKinda Seymour. Moved by Phillips, seconded by Switzer to offer Mikenda Seymour the HS Assistant Girls Basketball coach position for the 2023-24 year. Motion carried unanimously by the high school board.

People that will need to be advertised for nepotism: McKinna Fleming (VB) Colleen and Bryan Stormer (cross country), Heidi Beery (JH Assistant girls basketball) Amanda Hove, (elementary girls basketball)

McKinna asked if she could have a meeting with VB girls for them to consider different camps to go to this spring/summer. Hove said that is appropriate.

Mrs. Hubing recommended Lindsey Williams for the 2023-24 activities director position. Moved by Phillips, seconded by Hove to offer Lindsey Williams the 2023-24 activities director position. Motion carried unanimously by the combined board.

Mrs. Hubing recommended Lindsey Williams for the lead technology stipend for the 2023-24 year. Moved by Phillips, seconded by Switzer to offer Lindsey Williams the 2023-24 lead tech stipend. Motion carried unanimously by the combined board.

Mrs. Hubing recommended Lindsey Williams for the BPA advisor for the 2023-24 year. Moved by Guldborg, seconded by Phillips to offer Lindsey Williams the 2023-24 BPA advisor position. Motion carried unanimously by the combined board.

2023-24 teacher (s) CONTRACTS

Hove recommended Tara Hubing for a 2023-24 teacher position. Moved by Guldborg, seconded by Phillips to offer Tara Hubing a 2023-24 teacher position (counselor). Motion carried unanimously by the combined board.

Mrs. Hubing recommended Laura Keenan for a 2023-24 teacher contract. Moved by Phillips, seconded by Hove to offer Laura Keenan a 2023-24 teacher position. Motion carried unanimously by the combined board.

Mrs. Hubing recommended Marissa Herbaugh for a 2023-24 teacher contract. Moved by Phillips, seconded by Beery to offer Marissa Herbaugh a 2023-24 teacher position. Motion carried unanimously by the combined board.

Collective Bargaining Agreement

2-year contract

-2% base increase in 2023-2024.

-2% base increase in 2024-2025

-the Board will contribute \$100 per year to each certified employee's HSA.

-each time a teacher takes tickets at a sporting event, he/she will be paid \$40 for anything up to 4 hours, and anything over 4 hours will be paid at \$10 per hour.

-any teacher who has taught in the school district for 22-23 years will receive an additional 1% based on his/her contractual salary in addition to his/her contractual salary.

-any teacher who has taught in the school district for 24-25 years will receive an additional 2% based on his/her contractual salary in addition to his/her contractual salary.

--any teacher who has taught in the school district for 26 or more years will receive an additional 3% based on his/her contractual salary in addition to his/her contractual salary.

-any teacher retiring after 20 years in the Circle School system and 25 years in MTRS, needs to give the Board a written letter of intent by October 1 of the school year in which he/she plans to retire. The retiree can change his/her mind up until January 1, but at that time the decision is locked in so that the board can begin looking/not looking for a replacement.

-any teacher retiring after 20 years in the Circle School system and 25 years in MTRS, will receive termination pay of 25% of the teacher's annual salary, with a cap of a \$12,500 payout divided equally between two years (2 payments of \$6250).

-if a teacher's sick leave extends more than 4 consecutive days, the district may, if they desire, require a doctor's signed statement from the individual teacher to validate the teacher's absence

-a technology stipend has been added to the extracurricular schedule. The lead person will receive 4% of the base and the assistant will receive 2% of the base.

-the AD stipend has been altered to read that the AD will be paid a stipend of 15% plus 1 prep period OR 25% stipend and NO prep period. This stipend will be divided equally and paid in November, March, and at the end of the school year.

Two points that the Board wants to stress:

-ALL certified staff must be at the school at least 15 minutes prior to the start of the day and 15 minutes following the end of the day bell—with the exception of the final day of the week when the staff may leave after the majority of the students have exited the building.

-The Board and CTA team work very hard to come up with a fair package; please avoid going uptown or to friends and making comments about how teachers should get jobs uptown because the pay would be better. The negotiating team all find those comments very offensive and hurtful.

Moved by Switzer, seconded Phillips to accept the agreement with the Circle Teachers Association for the 2023-24 and 24-25 years. Motion carried unanimously by the combined board.

CLASSIFIED WAGES/BUS DRIVERS

Moved by Phillips, seconded by Hove to approve a 2% increase for classified staff on their hourly wage and approve the following bus driver wages beginning with the 2023-24 year. Motion carried unanimously by the combined board.

Drivers/buses requiring CDL

- Out of town trips-\$160.00 base (up to 8 hours)
- Standby time-\$15.00/hr
- Training or additional hours-\$20.00/hr
- Overnight trips-\$200 plus room and board (up to 10 hours. \$15.00/hr after 10 hours)

Shuttle bus/Expedition, etc. NOT requiring a CDL

- Out of town trip-\$100 base (up to 8 hrs)
- Standby time-\$12.00/hr
- Overnight trips-\$140.00 plus room and board (up to 10 hours. \$12.00/hr after 10 hours)
- Coaches, advisors-\$12.00/hr for drive time only

CHEMNET AGREEMENT

The board reviewed the agreement with Chemnet Consortium for drug/alcohol testing services. Moved by Phillips, seconded by Switzer to enter into an agreement with Chemnet Consortium for drug/alcohol testing services for our bus drivers. Motion carried unanimously by the combined board.

PV RECOMMITMENT

Moved by Guldborg, seconded by Phillips to approve the "recommitment to cooperative" agreement with Prairie View and designate Tara Hubing to represent our district. Motion carried unanimously by the combined board.

Montana Medical Billing

The board reviewed the agreement with Montana Medical Billing for medical billing services. Moved by Phillips, seconded by Hove to enter into an agreement with Montana Medical Billing for medical billing services from July 1, 2023 through June 30, 2024. Motion carried unanimously by the combined board.

CANVASS MAY 2, 2023 ELECTION RESULTS

The board canvassed the results of the May 2, 2023 election:

Shall the Board of Trustees of Circle Elementary School District No. 1 and Circle High School District No. 1, McCone County, Montana, be authorized to acquire approximately 20.5 acres located northeast of the McCone County Fairgrounds, for school purposes in exchange for an easement near the McCone County Courthouse?

Number of votes for: 316 Number of votes Against: 135

Shall the district be authorized to impose a building reserve levy in the amount of Nine Hundred Seventy-Five Thousand Dollars (\$975,000) per year for 5 years and being approximately 121.85 mills, for a total amount of Four Million Eight Hundred Seventy-Five Thousand Dollars (\$4,875,000), for the purpose of raising money for the design, future construction, and maintenance of a gymnasium with locker rooms, concessions area, office, walking track, and music department facilities? Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$164.50 and on a home with a market value of \$200,000 by approximately \$329.00

Number of votes for: 169 Number of votes against: 296

Shall the district be authorized to impose a building reserve levy in the amount of Fifty Thousand Dollars (\$50,000) per year for 3 years and being approximately 6.25 mills, for a total amount of One Hundred Fifty Thousand Dollars (\$150,000), for the purpose of raising money for the future construction, equipping, maintaining, or enlarging of school buildings? Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$8.44 and on a home with a market value of \$200,000 by approximately \$16.87.

Number of votes for: 246 Number of votes against: 220

Trustee Candidate - vote for no more than 2

Charity Jensen Calderon 226

Bryce Hove 297

Haley Schillinger 112

Moved by Phillips, seconded by Hove to declare the results of the May 2, 2023 school election as true and valid. Motion carried unanimously by the combined board.

Committee reports: There will be a handbook committee meeting on May 12th. Time has been changed to 2:30 pm. May 15th - special board meeting for the principal contract at 6:30 pm.

June 1st meeting to address nepotism for coaching applicants 7:00 am and consider the district clerk position. Hove will be in the HS library (zoom meeting)

Technology/committee has been added to May 15 at 7:00 pm.

Moved by Phillips, seconded Guldborg to set the June meeting for June 13th at 7:00 pm. Motion carried unanimously by the combined board.

Moved by Guldborg, seconded by Hove to adjourn the regular meeting. Motion carried unanimously by the combined board.
