

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on November 8, 2022 at 6:00 pm in the high school library. Trustees present: Bryce Hove, Cary Phillips, Tate Switzer, Krista Beery, & Emily Guldborg. Absent: Massar. Also in attendance were clerk Della Van Horn, Interim Superintendent Tara Hubing, Susan Erlenbusch & [Lindsey Williams](#).

Chairman Hove called the meeting to order with the pledge and welcoming the visitors.

APPROVAL OF MINUTES

Moved by Phillips, seconded by Switzer to approve the correction to the June 14, 2022 minutes as presented (add initials to motion on individual transp & student attendance agreements). Motion carried unanimously by the combined board.

Moved by Phillips, seconded by Hove to approve the minutes of the October 11, 2022 minutes as presented (change electrical to plumbing in regards to Circle Electric estimate). Motion carried unanimously by the combined board.

CONSENT AGENDA

Moved by Switzer, seconded by Phillips to approve the consent agenda of November claims, HS October extracurricular, 21-22 audit report, and the Nov. 8 2022 expenditure budget balance report as presented. Motion carried unanimously by the combined board.

Della mentioned that a \$2000 donation has been received for the music department.

AD REPORT

Mrs. Williams gave her AD report by updating the board on current numbers in activities, a district and divisional meeting update. November 17th HS BB & wrestling practice begins. November 19th there will be a speech and drama meet in Circle. Mrs. Erlenbusch said she is in need of judges. Honor band & choir is coming up. The new scoreboards are up and running. The white bus is in for repairs and 1 activity bus driver has retired. In regards to the redistricting for BB, the board suggested writing a letter to MHSA on our position.

PRINCIPAL REPORT

Mrs. Hubing congratulated the Lady Wildcat Volleyball team for placing 1st at divisionals. They will be headed to the state tournament in Bozeman on Wednesday.

Mrs. Hubing congratulated the 2nd grade class for winning the SumDog competition. She updated the board on activities within the school such as the candy walk on Halloween, student council returned from the MT Assoc of Stu Council Leadership Conference in GF. Speech & Drama meet here Nov. 19th, Donuts for Dads is Nov. 17th, Sno ball is Nov. 19th. Mid-Terms are Nov. 18th, Honor Band & Choir on Nov. 21st & 22nd. TEAMS report has been submitted to OPI

and the ARP ESSER plan has been approved. Other items: Mr. Devine has been asked if he is interested in training to continue the National Archery in Schools program; McCone Co. Disaster & Emergency Coordinator has requested an active shooter drill in the future and they hope to bring in a training by the "Lifeguard Group" that addresses human trafficking.

Discussion was held on 15 passenger vans and the standards.

Mrs. Hubing mentioned that the "technology folder" on Google drive has some information for the board.

BUILDING ISSUES

Mrs. Hubing reported there was an issue in the band building with the sewer backing up. *Shennum Construction* and *Prairie Plumbing* worked together to resolve the problem. Other items reported on were different maintenance projects that have been completed. The roof is leaking in the butler building where our copy paper is stored. The board approved Mrs. Hubing getting a quote to get it fixed. Also, *Circle Electric* is working on a quote on the lower boys locker room plumbing issues. The Redwater girls locker room will be painted over Thanksgiving break and we may want to consider painting the boys locker rooms as well. Dan Haynie has been helping with some custodial projects. The board would like to run the nepotism ad for hiring Dan for a part time custodial position.

Interstate Engineering is working on the land division survey at the football field. They are researching the boundaries and may be able to avoid the subdivision requirement.

OLD BUSINESS

Consideration of Safe Return to Schools & Continuity of Services Plan. No comments.

JUNIOR HIGH ASSISTANT BOYS BASKETBALL COACH

Moved by Switzer, seconded by Phillips to offer Kevin Guldborg the Assistant JH Boys basketball position for the 2022-23 season. Motion carried unanimously with the exception of Emily Guldborg who abstained (nepotism).

BUILDING PROJECT (discussed above with Interstate Engineering)

MTSBA FY 24 dues revenue estimate

Moved by Phillips, seconded by Beery to approve the dues revenue estimate as presented by MTSBA (Hove authorized an electronic vote by Della Van Horn, clerk). Motion carried unanimously by the combined board.

BUS UPDATE

Discussion was held on the Type E bus possibility. Mrs. Hubing reported that she has spoken with our bus supervisor and that he suggested possibly going with a couple smaller vehicles (such as expeditions) that don't require CDL drivers and could transport smaller groups for

extracurricular activities. Discussion of use of the bus depreciation fund was held. Moved by Phillips, seconded by Hove to table the discussion and any action on buses. Motion carried unanimously by the combined board.

RESIGNATION

Moved by Guldborg, second by Hove to approve the resignation of Rebecca Fritz at the end of the 2022-23 school year. Motion carried unanimously by the combined board. Hove thanked Mrs. Fritz for her time at the district.

VOLUNTEERS

Moved by Guldborg, seconded by Phillips to approve Jerry Erlenbusch and Beth Allison as volunteers. Motion carried unanimously by the combined board.

ASP

Mrs. Hubing reported that she has spoken with Laura Keenan and she is interested in the after school program director position. She is interested in helping with HS track so wouldn't be available to do the ASP after March 10th. We have applied for ESSER funds for this position. Moved by Guldborg, seconded by Phillips to offer Laura Keenan the after school program director position at \$25 per hour beginning January 3, 2023 and ending March 10, 2023 . Motion carried unanimously by the combined board.

OBSOLETE PROPERTY

The board discussed what to do with the "old" scoreboards. We will consider installing them in the Redwater School gym. Moved by Phillips, seconded by Switzer to advertise a garden tractor snow brush for obsolete property. Motion carried unanimously by the combined board.

POLICIES

Policies 8123 & 8124 address bus driver training and student conduct. Moved by Switzer, seconded by Phillips to approve the language for the bus driver training. Motion carried unanimously by the combined board.

EMERGENCY RESPONSE /SAFETY PLAN

Mrs. Hubing reported that the committee has been working on the plan and is ready for review. Moved by Switzer, seconded by Phillips to table the adoption of the emergency response/safety plan. Motion carried unanimously by the combined board.

Moved by Guldborg, seconded by Phillips to hold the next meeting on December 14, 2022 at 6:00 pm. Motion carried unanimously by the combined board.

Moved by Guldborg, seconded by Phillips to adjourn the meeting at 7:30 pm. Motion carried unanimously by the combined board.
