

The Circle Elementary and High School Board of Trustees met in special session on January 5, 2021 at 6:00 PM for the purpose of the superintendent evaluation.

Trustees present: Bryce Hove, Dusty White, Tyrel Massar, Cary Phillips, Krista Beery & Tate Switzer. Also in attendance were Clerk Della Van Horn, superintendent Preston Wenz, Darci Wagner, Kimber Gebhardt, & Susan Erlenbusch.

Chairman Hove opened the meeting stating the purpose of the meeting was for evaluation of Preston Wenz. Mr. Wenz did not request a closed meeting.

The formal evaluation of the superintendent was held using the national Educator Performance Appraisal System form.

Hove stated that the survey that was sent out to staff cannot be used because it isn't part of the evaluation tool and wasn't approved in December.

7 components of effective administration were reviewed with ratings of "meets expectations".

1. Serves as chief executive officer of the trustees.
2. Acts as the educational leader of the schools.
3. Directs community relations activities.
4. Oversees staff personnel management.
5. Oversees student personnel services.
6. Oversees financial management.
7. Oversees facilities management.

Several school district goals were discussed – improve on district unity and team building, improve on discipline issues, have a policy for use of district cell phones, make better use of custodial time and upgrade cleaning and maintenance and focus on professionalism.

The chairman adjourned the meeting at 7:20 pm.

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