

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on February 11, 2020 at 7:00 pm in the high school library. Trustees present: Bryce Hove, Dusty White, Cary Phillips, Sara Moline, Tyrel Massar & Krista Beery. Also in attendance were Clerk Della Van Horn, Superintendent Preston Wenz, Principal Megan Murrell, Mike Bartelson, Amy McCloy, Paige, Ellie & Christy Inion, Savannah Norton, Kylie Nay, Lindsey Williams, Mary Heide, Jena Holland, Kandi Carlstad, Joe Juliano, Susan Erlenbusch, Amelia & Jessica Bradley, Braelyn Bartelson, Averi Pasma, Ruth Clarin, Roger Schara, & Taw Eissinger.

Chairman Hove opened the meeting with the pledge and Mike Bartelson led us in prayer.

At this time the Speech & Drama Team were recognized: Braelyn Bartelson, Amelia Bradley, Savannah Norton, Kylie Nay, and Paige Inion. Mrs. Erlenbusch was recognized as the state east speech and drama coach of the year.

Jena Holland was recognized as a state winner in the "Patriots of Pen" writing contest. Her essay now goes on to nationals.

#### APPROVAL OF MINUTES

Moved by Massar, seconded by White to approve the minutes of the January 13, 2020 meeting as presented. Motion carried unanimously by the combined board.

Moved by Moline, seconded by Hove to approve the minutes of the January 22, 2020 special meeting as presented. Motion carried unanimously by the combined board.

#### ALICE TRAINING

Joe Juliano addressed the board in regards to "ALICE" training. Mr. Wenz informed the board that we could use \$1096 of our safety grant for the 1<sup>st</sup> year and if the public health nurse can cover 2 more years, we will get the training. ALICE training is active shooter civilian response training. Mr. Juliano will be doing the training on April 3 for the staff. May 26<sup>th</sup> will be Crisis Management training for the community and the staff.

#### MHSA PROPOSALS/MEETING REPORT

Ms Pasma reported on the MHSA proposals /meeting that she and Taw attended in Billings in January. The volleyball bracket stayed the same, girls wrestling has been added and boys powerlifting has been added. The proposal to amend eligibility by-law – Homeschool was tabled.

#### NFHS CAMERAS

The student council voted in favor of purchasing the NFHS cameras for the gym and football field. There is approximately \$5600 that can be transferred from other accounts within the high school activity fund to pay for this. Moved by Moline, seconded by White to approve the transfer from other obsolete accounts within the high school activity account to purchase the NFHS cameras. Motion carried unanimously by the high school board.

## OFFICIALS/HELPERS PAY SCHEDULE

A schedule of how we pay for helpers and officials for athletic events was distributed so that we can have consistency and everyone is aware of what is being done. Discussion was held on paying for officials for jamboree contests and using MOA officials for all contests. Students as volunteers vs paid was discussed. We have many volunteers that help with various activities. Moved by Phillips, seconded by Moline to pay adult book keepers/clock \$20 for varsity, \$15 for JV and \$10 for jamboree and JH per game. (Adult bookkeepers are required for varsity). Pay for officials will be \$36 for jamboree; \$48 for JH & JV; \$60 for varsity (MHSA scale). Line judges and chain gang will remain volunteer but will be given an activity pass effective with the 20-21 year. Motion carried unanimously by the combined board.

## ASSISTANT COACHES

Mr. Wenz asked for discussion on assistant coaches. The volunteer wrestling coach also is a bus driver so that when the wrestlers take the expedition, he is not paid as a driver. There was some discussion that in the past it was determined that his bus driving wages offset that he is not paid as an assistant coach. Numbers of students involved in activities have also determined whether or not an assistant was hired. Many of the activities have volunteers that are not paid. Assistants are part of the collective bargaining unit so this would have to be negotiated. It was suggested that maybe we should be paying assistants for more activities. The board would like more information of the cost of adding more assistants. Moved by White, seconded by Hove to table any action on assistants. Motion carried unanimously by the combined board.

## HIGH SCHOOL BOILER DISCUSSION

A summary was distributed from the January 14<sup>th</sup> meeting with Richard Rose (former owner of MTI) and the engineer that worked on our boiler. Discussion was held on replacing the pumps and programming of the system. The board would like to continue with adding thermostats in every room, which would require updated estimates.

## COMMUNICABLE DISEASE PROCEDURE – POLICY 3417P

This procedure addresses the importance of a healthy learning environment for students. Upon reaching a daily absence percentage of 25% (of enrolled students) for either a building or the entire district, the proper health care authorities will be notified and the District's Safety Committee will meet within 48 hours. The board would like "safety committee" replaced with "Student Health Committee". Moved by Beery, seconded by Moline to approve the "Communicable Disease Local Policy". Motion carried unanimously by the combined board.

## HANDBOOK ADDITION

Mr. Wenz presented an addition to the handbook "Any student receiving a doctor's note, due to illness, that says the student cannot participate in an extracurricular and/or co-curricular activity during a time period that involves competition in that activity, may not travel with the team to or from that competition activity". Moved by Phillips, seconded by Hove to adopt the addition to the handbook effective immediately. Motion carried unanimously by the combined board.

#### ELECTION RESOLUTION/APPOINT JUDGES

Moved by Moline, seconded by Phillips to adopt an Elementary and High School Resolution calling for a poll election on May 5, 2020. Polls will be open between 12:00 noon and 8:00 pm. And judges were appointed. Motion carried unanimously by the combined board.

#### SUPERINTENDENT CONTRACT

Moline reported on negotiations with Preston Wenz as superintendent with principal duties. A tentative agreement was for a 3 year contract; 2020-21 annual salary of \$74,500; 2021-22 annual salary of \$76,250 and 2022-23 annual salary of \$78,250. The board offered 3 personal days. No changes in language or other benefits. Moved by Massar, seconded by Phillips to approve the 3 year contract with Preston Wenz beginning July 1, 2020- June 30, 2021 salary of \$74,500, July 1, 2021 – June 30, 2022 salary of \$76,250 and July 1, 2022 – June 30, 2023 salary of \$78,250. Superintendent will get 3 personal days per year not to be carried over from year to year, no other changes in benefits. Motion carried unanimously by the combined board.

#### PARAPROFESSIONAL CONTRACT

Moved by Moline, seconded by White to approve Megan Volbrecht as a paraprofessional for the 2019-20 year (beginning Jan – May 2020) at \$11.00 per hour. Motion carried unanimously by the combined board with the exception of Krista Beery who abstained.

#### PVSS CONTRACT

Moved by Moline, seconded by Hove to enter into a contract with PVSS for speech aid services beginning 1-20-20 through 5-22-20 to be reimbursed at \$11 per hour. Motion carried unanimously by the combined board with the exception of Krista Beery who abstained.

#### ADDITIONS TO SUBSTITUTE LIST/ACTIVITY BUS DRIVER LIST

Moved by White, seconded by Beery to add Megan Curtiss, Janessa Haynie, & Kali Foulger to the substitute list pending background check results. Motion carried unanimously by the combined board.

Table activity bus driver addition until more information is received.

#### CLASS PLAY

Moved by White, seconded by Moline to offer Susan Erlenbusch the class play director for the 2019-20 year. Motion carried unanimously by the high school board.

#### RESIGNATION

A letter of resignation was read from Ross Hall at the completion of his 19-20 contract. Moved by White, seconded by Hove to approve the resignation of Ross Hall at the completion of the 19-20 year. Motion carried unanimously by the combined board.

## VOLUNTEER TRACK COACHES

Moved by Moline, seconded by Phillips to approve Kama Urton, Paula Pederson & Angie Beery as volunteer track coaches. Motion carried unanimously by the combined board.

## 20-21 SCHOOL CALENDAR

Mr. Wenz spoke on the 20-21 calendar. Students would begin August 17<sup>th</sup> with PIR days on August 10 & 11. May 20<sup>th</sup> would be the last day. This will be on the March agenda. Moved by Phillips, seconded by White to table the adoption of the 2020-21 school calendar. Motion carried unanimously by the combined board.

## CONSENT AGENDA

Moved by Phillips, seconded by Beery to approve the consent agenda of HS & EL February payroll & claims, HS January extracurricular report, Cash reconciliation 12/31/19, revenue report ending 12/31/19 and expenditure budget balance report ending 1/31/20. Motion carried unanimously by the combined board.

## COMMITTEE REPORTS

The handbook committee met and is working on combining 6 handbooks into 2 or 3.

Building – Plans are being made to repair the main entrance into the high school, replace pads on the ends of the HS gym, repairs to back door of Redwater and lights in the gym, repair windows in the Bo-Peep and repair alarm cover.

## SUPERINTENDENT/PRINCIPAL REPORT

77 desktop computers are in, ordered 44 monitors and will be ordering docking stations. Mr. Wenz is scheduled to go to a job fair in Billings on Feb. 20<sup>th</sup>, PVSS is considering raising the cost per student fee (possibly \$3000 more per school).

## PRINCIPAL REPORT

Mrs. Murrell gave her principal report. Reported on attendance, hunters education, winter carnival, Missoula children's Theater, Fast Bridge testing.

There will be a safety committee meeting on March 10<sup>th</sup> and the regular board meeting is March 10<sup>th</sup> at 7:00 pm. March 12 will be a strategic planning meeting.

Moved by White, seconded by Phillips to adjourn the meeting at 9:05 pm.

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