

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on March 10, 2020 at 7:00 pm in the high school library. Trustees present: Bryce Hove, Dusty White, Cary Phillips, Sara Moline, Tyrel Massar and Krista Beery. Also in attendance were Clerk Della Van Horn, Superintendent Preston Wenz, Principal Megan Murrell, Megan Knuth, Amy McCloy, Colleen Stormer, Alan Stempel, Roger Schara, Lindsey Williams, Averi Pasma, Mary Heide, Susan Erlenbusch, Mike Bartelson. People present for the wrestling presentation: Kacie Sikveland, Pat & Tyler Eggebrecht, Mike, Jayme, Bryson Bartelson, Pam & Grady Richardson, Krale Stormer, Dallas & Canyon Casterline, Deni, Bryan & Cole Becker, Tugg & Ty Taylor.

Chairman Hove opened the meeting with the pledge.

Moved by Beery, seconded by Moline to approve the February 11, 2020 minutes with the clarification that adults are required to be bookkeepers and run the clock for varsity contests. Motion carried unanimously by the combined board.

At this time Mr. Wenz recognized the 3 times state wrestling class C champions: Teagan Norton & Loren Yerbich as managers, Grady Richardson, Tyler Eggebrecht, Bryson Bartelson, Tugg Taylor, Canyon Casterline, Cole Becker, Krale Stormer, Jessie Yerbich (not present), Keri Taylor (not present), and Ty Taylor.

#### ASSISTANT COACHES

Mr. Wenz recommended paying the assistant wrestling coach going forward. Discussion was held on if they would receive assistant coach salary and also get paid to drive the bus. It was noted that they are 2 different positions. Moved by White, seconded by Moline to table any decision on assistant coaches. Motion carried unanimously by the combined board.

#### COMMUNICABLE DISEASE PROCEDURE – POLICY 3417P

Discussion was held that all buildings would need to close and not just one building because of the collective bargaining agreement. It was suggested to have the superintendent make the decision. Mr. Wenz said that he would make the decision but also meet with the Community Health Committee. Moved by Beery, seconded by Phillips to table any decision on the communicable disease procedure. Motion carried unanimously by the combined board.

#### CLASS PLAY VOLUNTEER

It was noted that there was some miscommunication as this would have been strictly volunteer (not paid). Uncertain if they would want to help out in that case.

#### RESIGNATION

A letter of resignation was read from Shannon Moon effective April 3<sup>rd</sup>. Moved by Moline, seconded by Hove to accept the letter of resignation from Shannon Moon. Motion carried unanimously by the combined board.

## VOLUNTEER TRACK

Moved by Moline, seconded by White to approve Theodore Nadaskay as a volunteer for the 2020 track season. Motion carried unanimously by the combined board.

Moved by Phillips, seconded by Hove to approve Katelyn Fritz as a volunteer classroom aide. Motion carried unanimously by the combined board.

## 20-21 SCHOOL CALENDAR

The proposed 2020-21 school calendar was presented. August 17<sup>th</sup> is the 1<sup>st</sup> day for students and the last day is May 20<sup>th</sup>. 1<sup>st</sup> semester is 77 days and 2<sup>nd</sup> semester is 78 days. Discussion was held on the possibility of going a couple days after May 20<sup>th</sup> and eliminate Fridays and/or taking 2 weeks off at Christmas. Moved by Phillips, seconded by Hove to adopt the proposed 2020-21 school calendar. Motion carried unanimously by the combined board.

## K-8 PRINCIPAL CONTRACT

Mr. Wenz recommended Megan Murrell for the K-8 principal for the 2020-21 year. He said her evaluation exceeds expectations and recommended a 2% raise. Moved by Moline, seconded by White to offer Megan Murrell a K-8 principal contract for the 2020-21 year for an annual salary of \$56,100. and 16 days beyond the adopted 2020-21 school calendar (178 days), (no changes in other benefits). Motion carried unanimously by the elementary board.

## BUS REPAIRS

Mr. Wenz reported that the estimated cost to fix the cruiser is \$10,000 for the lift system. He is also looking into a 15 passenger van for activities Moved by Massar, seconded by Hove to approve the estimated repairs for the cruiser of \$10,000. Motion carried unanimously by the combined board.

## FRANK SIR SCHOLARSHIP

Hove and Massar offered to serve on the Frank Sir Scholarship investment committee. A meeting will be set up to meet with the county treasurer.

## RESOLUTION OF INTENT TO IMPOSE AN INCREASE IN NON VOTED LEVIES

Moved by Moline, seconded by White to approve the elementary and high school resolutions of intent to impose an increase in non voted levies. Motion carried unanimously by the combined board.

## ELECTION BALLOTS

Discussion was held on the preliminary budgets for 2020-21. In the elementary, we would need to pass a levy of \$14,553.28 to reach our highest budget of \$1,190,234.06. in the high school, we would need to pass a levy of \$9320.70 to reach our highest budget of \$1,020,998.09. Moved by Massar, seconded by

Hove to present an elementary general fund levy of \$14,553.28 and a high school general fund levy of \$9320.70 to the voters at the school election on May 5, 2020 for proper maintenance and operation of schools. Motion carried unanimously by the combined board.

Discussion was held on presenting a high school building reserve levy to the voters. This levy helps to maintain our facilities. Moved by White, seconded by Moline to present a building reserve levy to the high school district, shall the district be authorized to impose a building reserve in the amount of \$50,000 per year for 5 years for the purpose of raising money for the future construction, equipping, maintaining, or enlarging of school buildings? Motion carried unanimously by the high school board.

#### DUAL ENROLLMENT

Moved by Moline, seconded by Hove to approve the MUO guidelines for campus dual enrollment for the academic year of 2019-20 with Dawson Community College. Motion carried unanimously by the combined board.

#### ACTIVITY BUS DRIVER

Moved by Massar, seconded by Phillips to add Vernal Fellon to the activity bus driver list for the 2019-20 year. Motion carried unanimously by the combined board.

Moved by Beery, seconded by Moline to continue with the current activity bus driver list. Motion carried unanimously by the combined board.

#### AFTER SCHOOL PROGRAM ASSISTANT

Mr. Wenz informed the board that Sophia Ekness will not be able to continue as the ASP assistant as she will be assisting with JH track. Moved by Moline, seconded by Hove to offer the ASP assistant paraprofessional position to Megan Volbrecht for the remainder of the 2019-20 year. Motion carried unanimously by the elementary board.

#### CONSENT AGENDA

Moved by Phillips, seconded by Hove to approve the consent agenda of March elementary and high school claims and payroll, cash reconciliation report ending January 31, 2020, expenditure budget balance report ending 2/28/20, revenue report ending 1/3/20, and HS extracurricular ending 2/29/20. Motion carried unanimously by the combined board.

#### COMMITTEE REPORTS

Safety committee reported on the ALICE training which will be held April 3 and May 26<sup>th</sup>. The Handbooks committee met working on compiling 6 handbooks into 2. Technology committee meeting will be rescheduled.

#### SUPERINTENDENT REPORT

The engineer is reviewing the information on the pumps for the boiler. MTI was here today and replaced the exhaust fan (3 times). MTI (Mechanical Technology Inc. gave a quote of \$98393 for temperature controls throughout the high school. (direct wired). Long Building Intelligence quoted \$49,345 for Circle High School Fintube and Unit Ventilator Controls Upgrade. (wireless) Mr. Wenz said that he would like to have a building committee conference call with the 2 companies.

We are scheduled to have the HS gym floors refinished on July 30<sup>th</sup>. Western Sports quoted a price of \$3151. Mr. Wenz reported that we were not awarded any funding on the Dept. of Commerce grant for infrastructure. He will be applying for a \$15,000 STEM activities grant. It has been reported that the XL pipeline is scheduled to be crossing the Canadian border on April 1<sup>st</sup>. May 8<sup>th</sup> a bus safety disaster drill has been scheduled by the county health nurse. The Montana High School Association has options of 2 districts, 3 districts or 1 district/division that will need to be voted on. It will go to MHSA in November. It was reported that 6 students made it to the National BPA convention in Washington DC in May. Congratulations to Lindsey Williams and students. We had an application for the History position and he was interviewed.

Principal Murrell reported on the After School Program Carnival. They raised approximately \$1200. They will also be serving a meal at the Book Fair. Smarter Balanced testing is going on soon as well as "Read Across America". It was mentioned that our schools scored "universal" on our ESSA report cards. They will be looking at what objectives we are lower in. The senior trip is scheduled for March 25<sup>th</sup>. March 12<sup>th</sup> will be the 2<sup>nd</sup> strategic planning meeting with Debra Silk at 5:00. Curriculum Committee will be meeting April 6<sup>th</sup>, Prom is March 21<sup>st</sup>, April 7<sup>th</sup> Miss Montana will be here. The Frank Sir Investment committee will be meeting March 6<sup>th</sup> at 4:00 pm. The building committee will meet April 14<sup>th</sup> at 5:30 pm (before regular meeting).

Moved by White, seconded by Massar to adjourn the meeting at 9:30 pm.

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Clerk

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Chairman