

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on March 14, 2019 at 7:00 pm in the high school cafeteria. Trustees present: Dusty White, Sara Moline, Tyrel Massar, Bryce Hove, Cary Phillips, & Krista Beery. Also in attendance were Clerk Della Van Horn, Superintendent Jeanine Fillinger, Principal Cory Kniep, Amy McCloy, Kaci Sikveland, Cassie Handy, Megan Knuth, Colleen Stormer, Dwain Jensen, Alan Stempel, Susan Erlenbusch, Nicole Schwend, & Cassie Wagner.

#### APPROVAL OF MINUTES

Moved by Beery, seconded by Hove to approve the minutes from the February 7, 2019 and February 22, 2019 special meeting as presented. Motion carried unanimously by the combined board.

#### APPROVAL OF CONSENT AGENDA

Moved by Hove, seconded by Massar to approve the consent agenda of Elementary & HS payroll & claims, Cash balances ending 1-31-19, Expenditure budget balance ending 3-5-19, revenue report ending 1-31-19, elementary extracurricular for February 2019 and high school extracurricular activity report for January & February 2019. Motion carried unanimously by the combined board.

#### CUSTODIAL REPORT

Dwain Jensen gave his custodial report. Dwain is getting estimates for roof repairs on the shop and we have a leak in the Redwater roof that they will repair. *Kirkegard Construction* is working on the sidewalk estimate. Paul with *Mechanical Technology* is checking into getting a water storage tank for the boiler and also is reprogramming the boiler to hopefully make it more efficient. We are working on some corrective actions for the DEQ on the UST. Dwain completed his Class A certification, a light bulb has been added in the boiler room and Mid-Rivers has been contacted to get the auto line hooked up. Ms Fillinger reported that we have a deadline of April 9<sup>th</sup> to complete the issues.

#### SENIOR TRIP

Cassie Wagner addressed the board with the agenda for the senior trip to Denver. They will leave April 4, 2019 and get back April 8, 2019. Ms Fillinger suggested that they may not want to take the cruiser as it is in for repairs. Moved by Moline, seconded by Beery to approve the Senior trip and the use of a district bus. Motion carried unanimously by the combined board.

#### COMMITTEE REPORTS:

CALENDAR – Sara reported that the committee met and worked on the 2019-20 school calendar. Discussion was held on Christmas vacation. Some discussion was held on taking the Friday before (December 20<sup>th</sup>) and Monday, December 23<sup>rd</sup> off. It was decided not to take a Thursday off in February. August 12 & 13<sup>th</sup> were discussed for PIR days. The calendar will be on the April agenda.

## CLASS PLAY RESIGNATION

Moved by Hove, seconded by Moline to accept the resignation of Jason Jessen as the director for the 2018-19 class play. Motion carried unanimously by the high school board.

## 2018-19 CLASS PLAY DIRECTOR

Moved by Phillips, seconded by Beery to offer the 2018-19 class play director to Susan Erlenbusch. Motion carried unanimously by the high school board.

## RESOLUTION OF INTENT TO INCREASE NONVOTED LEVIES

Discussion was held on the resolution of intent to increase/decrease nonvoted levies. The funds listed are the funds we are required by SB307 to list which include Adult Education, Bus Depreciation, Transportation, Tuition and the permissive levy for the building reserve. School facility maintenance projects were listed as anticipated projects. Impacts are based on current certified taxable valuation and the levy change and change in mills are estimates. Moved by Hove, seconded by Phillips to adopt the resolution of intent to increase/decrease nonvoted levies for the elementary and high school districts. Motion carried unanimously by the combined board.

## ELECTION BALLOT

Discussion was held on the preliminary budgets for the 2019-20 year. Hove gave some comparisons of what it would cost taxpayers with agricultural land vs the market value of a home. The board also discussed that passing the levies help us maintain what we have for our schools. Moved by Hove, seconded by Beery to present the following to the high school voters at the May 7, 2019 election:

Shall the district be authorized to impose an increase in local taxes to support the general fund in the amount of \$18,283.58 which is approximately 2.43 mills for the purpose of proper maintenance and operation of schools? Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$3.28 and on a home with a market value of \$200,000 by approximately \$6.56. The durational limit of the levy is permanent once approved by the voters, assuming the district levies that amount at least once in the next five years. Motion carried unanimously by the high school board.

Moved by Moline, seconded by Phillips to present the following to the elementary voters at the May 7, 2019 election:

Shall the district be authorized to impose an increase in local taxes to support the general fund in the amount of \$26,916.61 which is approximately 5.55 mills for the purpose of proper maintenance and operation of schools? Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$7.49 and on a home with a market value of \$200,000 by approximately \$14.99. The durational limit of the levy is permanent once approved by the voters, assuming the district levies that amount at least once in the next five years. Motion carried unanimously by the elementary board. Motion carried unanimously by the elementary board.

## DRIVERS EDUCATION CONTRACT & FEES

Ms Fillinger recommended Matt Kleinsasser for the driver's education instructor. We have run the appropriate nepotism ad. Moved by Moline, seconded by Massar to offer Matt Kleinsasser the driver's education contract for the 2019 summer at \$25.00 per hour and charge in district students \$225 and out of district students \$300. Matt plans to begin July 8<sup>th</sup> and run the classes M, Tu & W. Motion carried unanimously by the high school board with the exception of Cary Phillips abstained.

## SUBSTITUTE TEACHER

Moved by Hove, seconded by Moline to hire Shelby Pugh as a substitute. Motion carried unanimously by the combined board.

## BUZZ IN SYSTEM

Ms Fillinger informed the board that she has ordered a "buzz in" system from Triangle Electric at a cost of \$6997.21. There will be one at each entrance to the high school (main door & Susie's door) and one to the entrance of the Redwater. Moved by Moline, seconded by Massar to approve the "buzz in" system for \$6997.21. Motion carried unanimously by the combined board.

## 2017-18 audit

A call was made to WIPFLI, Anthony Gerharz, for the 2017-18 audit report. He spoke about the general financial condition of the districts and reviewed the significant deficiency identified not considered to be a material weakness. This involves the receipts of fund raising money and ask for an extra layer of assurance. Moved by Moline, seconded by Phillips to accept the 2017-18 audit report. Motion carried unanimously by the combined board.

## CURRICULUM

Ms Fillinger recommended that the board purchase the "ReadyGen" k-12 language arts curriculum from Pearson at a cost of \$59,606. This includes \$8750 for professional development that can be taken from REAP funds. The board appreciated all the time and effort that the teachers put in researching curriculum. Discussion was held on purchasing chromebooks for the students. Moved by Moline, seconded by Hove to purchase the Pearson "Ready Gen" K-12 language arts curriculum at a cost of \$59,606 and to purchase 2 chromebook carts. Motion carried unanimously by the combined board.

Ms Fillinger gave her 9-12 principal/superintendent report. She reported that Mid-Rivers was at the school and looked into getting a bell system that goes through our phone system. If we get 12 more phone or loud speakers our cost per seat goes down. Our E rate has been submitted. 2 students qualified for national BPA. The teacher fair in Bozeman is April 25 & 26<sup>th</sup>. She would like to have a special meeting in April to offer teacher contracts. Teachers have 20 days to return their contracts so

they would be back before the teacher fair. The board set the following meeting days for April: April 1<sup>st</sup> – Teacher contracts, April 8<sup>th</sup> – regular board meeting, April 29<sup>th</sup> 5:00 pm – special meeting if we have contracts to offer.

It was reported that there were 13 possible students for kindergarten at the preschool screening.

Mr. Kniep gave his principal report. May 15<sup>th</sup> has been set for the 8<sup>th</sup> grade trip. Grades 4,5, & 6<sup>th</sup> might be attending a matinee at the Circle Cinema. May 10 is the Jr/Sr banquet & awards banquet, the football schedule is done, Town and Country day is September 21<sup>st</sup> and a football game is scheduled, they are working on the volleyball schedule. Mrs. Deming has informed Mr. Kniep that she is not interested in serving as advisor for BPA next year. We are looking for a manager for the cat shack. The board needs to advertise the nepotism ad for Conrad Moline for girls' basketball coach.

The chairman adjourned the meeting at 9:35 pm.