

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on May 12, 2020 at 7:00 pm in the high school library. Trustees present: Bryce Hove, Dusty White, Cary Phillips, Sara Moline, Tyrel Massar and Krista Beery, (trustee elect Tate Switzer). Also in attendance were Clerk Della Van Horn, Superintendent Preston Wenz, Principal Megan Murrell, Averi Pasma, Amy McCloy, Kim Gebhardt, Megan Knuth, Becky Fritz, Alan Stempel, Ruth Clarin, Chad Bieber, Nita Crockett. Also in attendance were senior students and parents: Rachel & Lauren Yerbich, Tyler Eggebrecht, Rhett Bailey, Christy Inion & Paige Inion, Roger & Connor Schara, Terri Eissinger & Taylor Harris.

Chairman Hove opened the meeting with the pledge.

MINUTES

Moved by Phillips, seconded by Moline to approve the minutes of the April 14, 27 & 30th meetings as presented. Motion carried unanimously by the combined board.

CONSENT AGENDA

Moved by White, seconded by Hove to approve the consent agenda of Elementary and High School May payroll & claims, Expenditure budget ending May 7, 2020, Revenue report ending March 31, 2020, Cash balance ending March 31, 2020 & April HS Extracurricular report. Motion carried unanimously by the combined board.

DCC CONTRACT

Moved by White, seconded by Massar to table the DCC contract. Motion carried unanimously by the combined board.

THERMOSTATS

A quote was received from *Long Building Intelligence* for replacement of unit ventilators: \$27836. *MTI* quoted replacement of unit ventilators: \$39800. Roger Schara reported that he has been doing some work on the airlines as some were plugged. Over ½ are operating. There are 2 bad thermostats. He suggested blowing out the airlines this summer. Discussion was held on maintaining vs upgrading. It was noted that a decision should be made as the quotes are only good through May. Other discussion was held on using CARE funds for this project (transfer from transportation). Moved by White, seconded by Moline to hire *Circle Electric* do the maintenance on the thermostats. Motion carried unanimously by the high school board.

Roger reported that the pump for the boiler has been ordered.

SENIOR TRIP

The Senior Trip that was planned for Orlando was cancelled because of COVID 19 and all the cancellations (Disney, NBA, etc). There are 3 options for the board to consider: A. The senior class could designate the balance remaining in the fund for a specific purpose and authorize the expenditure

immediately. B. The senior class could authorize the balance remaining in the fund to be transferred to a designated fund account. C. Student activity funds are intended to finance programs within the school and must be expended in a manner to benefit the student body as a whole. No personal gain is to come from student activity funds.

Mrs. Hubing said the students would like to try 1 more time to reschedule the trip (next summer) and if it doesn't work, purchase something for the school. The class considered purchasing a digital marquee. Moved by White, seconded by Hove that the senior class could reschedule the trip and if it fails the senior class can designate the balance remaining in the fund for a specific purpose and authorize the expenditure immediately. Motion carried unanimously by the high school board.

RESIGNATION

Moved by White, seconded by Massar to accept the resignation of Sophia Ekness. Motion carried unanimously by the combined board.

TEACHER CONTRACTS

Mr. Wenz recommended the following for teacher contracts for the 2020-21 year: Tara Hubing, Kim Gebhardt, Ronda Idland, Lisa Fritz, Susan Erlenbusch, Amy McCloy, Colleen Stormer, Megan Knuth, Becky Fritz, Jamison Haynie, Cassie Handy, & Nicole Schwend.

Moved by White, seconded by Massar to offer teacher contracts for the above named tenured teachers for the 2020-21 year. Motion carried unanimously by the combined board. (Tyrel Massar abstained on Colleen Stormer's contract due to nepotism)

Mr. Wenz recommended Averí Pasma for a teacher contract for the 2020-21 year (4th contract).

Moved by White, seconded by Massar to offer Averí Pasma a teacher contract for the 2020-21 year. Motion carried unanimously by the combined board.

Mr. Wenz recommended the following for teacher contracts for the 2020-21 year (non tenure): Lindsey Williams, Alicia Wenz, Rhonda Voss, Helen Isaacson, Estelle Nagel, & Kathleen Warren.

Moved by White, seconded by Phillips to offer Lindsey Williams a teacher contract for the 2020-21 year. Motion carried unanimously by the combined board.

Moved by Massar, seconded by Hove to offer Alicia Wenz a teacher contract for the 2020-21 year. Motion carried unanimously by the combined board.

Moved by White, seconded by Massar to offer Rhonda Voss a teacher contract for the 2020-21 year. Motion carried unanimously by the combined board.

Moved by Moline, seconded by Hove to offer Helen Isaacson a teacher contract for the 2020-21 year. Motion carried unanimously by the combined board.

Moved by White, seconded by Moline to offer Estelle Nagel a teacher contract for the 2020-21 year.
Motion carried unanimously by the combined board.

Moved by Moline, seconded by White to offer Kathleen Warren a teacher contract for the 2020-21 year.
Motion carried unanimously by the combined board.

Mr. Wenz recommended the following classified staff for contracts for the 2020-21 year: Della Van Horn, RaChelle Kirkegard, Susie Carlson, Sandy Schillinger, Brette Pawlowski, Lindsey Norton, Megan Volbrecht, Dwain Jensen, Chris Heide, Bill Johnson, Kyleen Gackle, Jayme Bartelson, & Nora Scheer.

Moved by White, seconded by Beery to offer Della Van Horn a classified contract for the 2020-21 year.
Motion carried unanimously by the combined board.

Moved by Massar, seconded by Moline to offer RaChelle Kirkegard a classified contract for the 2020-21 year. Motion carried unanimously by the combined board with the exception of Bryce Hove abstained (nepotism)

Moved by Moline, seconded by Hove to offer Susie Carlson a classified contract for the 2020-21 year.
Motion carried unanimously by the combined board.

Moved by Phillips, seconded by White to offer Sandy Schillinger a classified contract for the 2020-21 year. Motion carried unanimously by the combined board.

Moved by Beery, seconded by Phillips to offer Brette Pawlowski a classified contract for the 2020-21 year. Motion carried unanimously by the combined board.

Moved by Moline, seconded by White to offer Lindsey Norton a classified contract for the 2020-21 year.
Motion carried unanimously by the combined board.

Moved by Moline, seconded by Phillips to offer Megan Volbrecht a classified contract for the 2020-21 year. Motion carried unanimously by the combined board.

Moved by White, seconded by Massar to offer Dwain Jensen a classified contract for the 2020-21 year.
Motion carried unanimously by the combined board.

Moved by Massar, seconded by Moline to offer Chris Heide a classified contract for the 2020-21 year.
Motion carried unanimously by the combined board.

Moved by Moline, seconded by Phillips to offer Bill Johnson a part time classified contract for the 2020-21 year. Motion carried unanimously by the combined board.

Moved by White, seconded by Hove to offer Kyleen Gackle a classified contract for the 2020-21 year.
Motion carried unanimously by the combined board.

Moved by Moline, seconded by Massar to offer Jayme Bartelson a classified contract for the 2020-21 year. Motion carried unanimously by the combined board.

Moved by White, seconded by Hove to offer Nora Scheer a classified contract for the 2020-21 year. Motion carried unanimously by the combined board.

Mr. Wenz recommended a 2% raise on the current hourly rate for each classified employee named above for the 20-21 year. Motion carried unanimously by the combined board.

Moved by White, seconded by Moline to give a 2% raise on the 19-20 hourly rate for each classified employee named above and 2% increase on Della Van Horn's annual contract for the 20-21 year. Motion carried unanimously by the combined board.

TRACK COACH/CLASS PLAY COMPENSATION

Mr. Wenz recommended paying one week for the track coaches Averi Pasma, Sophia Ekness and Alan Stempel as the 19-20 season was cancelled because of COVID 19 (no track meets were attended and junior high track has not started practice). Brett Pawlowski has already been paid for 1 week as she is an hourly employee.

Moved by Moline, seconded by White to pay as recommended.

Discussion – The contracts have not been fulfilled because MHSa postponed the season because of COVID 19 but some discussion was to pay out the contracts.

Those in favor of the motion: Moline, White. Opposed: Phillips, Hove, Massar & Beery. Motion failed.

Moved by Phillips, seconded by Hove to pay out the track coach contracts for the full amount of the contract and pay Brette Pawlowski 8 hours per week for her track contract.

Discussion: Amy McCloy cautioned the board about setting precedence. Those in favor of the motion: Hove, Beery, & Phillips. Opposed: White, Massar, Moline. Motion failed.

Moved by Moline, seconded by White to pay out the 19-20 track contracts (Averi Pasma, Alan Stempel, Sophia Ekness) and Brette Pawlowski's track contract at 8 hour week up to April 22nd and the class play contract (Susan Erlenbusch) at 50% of the contracts. Motion carried unanimously by the combined board.

2018-19 AUDIT

A draft copy of the audit was distributed. Moved by Massar, seconded by Hove to table approval of the 2018-19 audit until we get the final copy. Motion carried unanimously by the combined board.

MSGIA PROPERTY & LIABILITY INSURANCE

Moved by Massar, Hove to renew our property & liability insurance with MSGIA for an annual premium of \$32966. Motion carried unanimously by the combined board.

PRAIRIE VIEW CURRICULUM CONSORTIUM

Moved by Moline, seconded by Beery to enter into an agreement with Prairie View Curriculum Consortium for the 2020-21 year for \$3706.00. Motion carried unanimously by the combined board.

STAFF MEAL

Moved by Massar, seconded by White to approve the staff meal on May 21st as an essential gathering. Motion carried unanimously by combined board.

POLICY UPDATES

Moved by White, seconded by Hove to table policy updates until June. Motion carried unanimously by the combined board.

OBSOLETE EQUIPMENT

Moved by Moline, seconded by Hove to approve the lists of obsolete equipment The trustees have determined that the personal property is unsuitable and obsolete for school purposes. The school district has resolved to dispose of the property. Motion carried unanimously by the combined board.

CANVASS ELECTION

At this time the Board Canvassed the May 5, 2020 election results as follows:

School Trustee – Vote for 2 for a 3 year term:

Bryce Hove 416

Sara Moline 187

Austin Tate Switzer 320

Bryce Hove & Austin Tate Switzer elected.

Shall the Circle High School District be authorized to impose an increase in local taxes to support the general fund in the amount of \$9320.70 for the purpose of proper maintenance and operation of schools? For 391 Against 230

Shall the Circle High School District be authorized to impose a building reserve in the amount of \$50,000 per year for 5 years for a total amount of \$250,000 ? For 290 Against 333

Shall the Circle Elementary School District be authorized to impose an increase in local taxes to support the general fund in the amount of \$14553.28 for the purpose of proper maintenance and operation of schools? For 265 Against 177

Moved by Phillips, seconded by Hove to declare the results of the May 5, 2020 as true and valid. Motion carried unanimously by the combined board.

The board thanked Sara Moline for her years of service.

OATH OF OFFICE

At this time, Nita Crockett, county superintendent administered the oath of office to Austin Tate Switzer and Bryce Hove.

BOARD REORGANIZATION/APPOINT CLERK

Moved by White, seconded by Hove to appoint Della Van Horn to clerk of the board. Motion carried unanimously by the combined board.

Moved by White, seconded by Massar to nominate Bryce Hove as chairman of the board. There being no other nominations, moved by White, seconded by Massar to elect Bryce Hove as chairman of the board. Motion carried unanimously by the combined board.

Moved by Hove to nominate Dusty White as vice chair of the board. There being no other nominations, moved by Switzer, seconded by Beery to elect Dusty White as vice chairman of the board. Motion carried unanimously by the combined board.

The following committees were appointed: **Building:** Massar, Hove, White. **Negotiations:** Beery, Phillips, Switzer. **Technology:** Beery, Massar, Switzer. **Transportation:** Phillips, White. **Curriculum:** Hove, Beery, Massar. **Calendar:** Switzer. **Safety:** Massar, Phillips, White, Beery.

Beery stated that she felt at this time it is wise to keep the Bo-Peep operating as a K-3 school with COVID 19 and all the social distancing requirements and that distancing is important. The possibility of remodeling the lower locker rooms was suggested and also prioritizing building projects.

Building committee will meet 5:00 pm on June 9th.

Superintendent/principal report:

Mr. Wenz gave his principal/superintendent report. Lindsey Williams is working on doing a business pathway with DCC. He has been working on the master schedule for next year. Our accreditation plan was approved with the board of public ed. The NFHS cameras should be ready at the football field for graduation. The crisis management training has been rescheduled.

Principal report

Megan Murrell gave her principal report. Kindergarten roundup is rescheduled to July 17th. There is an estimated 14 students for kindergarten. She has been working on the master schedule. She received 3 "opt out" forms for the student support and final days of 20-21.

Roof repair updates: Ernie is scheduled to start work and Uriah has placed orders for material and hopes to be done mid June, if the weather cooperates.

It was mentioned that we need windows for the Redwater and the shop.

Moved by Beery, seconded by Phillips to adjourn the meeting at 9:10 pm. Motion carried unanimously by the combined board.
