

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on August 10, 2020 at 7:00 pm in the high school library. Trustees present: Bryce Hove, Dusty White, Cary Phillips, Tate Switzer, & Krista Beery. Absent: Tyrel Massar. Also in attendance were Clerk Della Van Horn, Superintendent Preston Wenz, Principal Megan Murrell, Nora Scheer, Susie Carlson, Colleen Stormer, Jayme & Mike Bartelson, Becky Fritz, Susan Erlenbusch, Megan Knuth, Lindsey Williams, Mckenda Seymour, Averi Pasma, Denny Becker, Roger Schara, Alan Stempel, & Mary Heide.

Chariman Hove called the meeting to order with the pledge and Mike Bartelson led us in prayer.

Moved by White, seconded by Hove to approve the minutes from the July 14<sup>th</sup>, July 20<sup>th</sup>, and August 3<sup>rd</sup> meetings as presented. Motion carried unanimously by the combined board.

#### OLD BUSINESS

##### MOU/MOA

##### Memorandum of Understanding

Krista reported on the "Memorandum of Understanding" that was agreed upon between the CTA and the negotiations committee. It was noted that there is repetition of a statement. There were some questions on the wording. Moved by Beery, seconded by Switzer to approve the Memorandum of Understanding between the District and Association. Motion carried unanimously by the combined board.

Reopening Plan. No Action.

##### CONCEAL CARRY POLICY

Discussion was held on modifying the policy and include training specifics. At the safety committee meeting it was suggested to consider having an SRO officer contracted (\$1500) to come to the school periodically and to be more on call for the school. There were concerns of having a concealed weapon on the grounds and some in support. The board would like to add "Reserve duty training" to the policy and weapons handling training with how many hours would be required of the applicant. We would then get a legal opinion on the wording. Moved by Switzer, seconded by White to table any updates to policy 1705. Motion carried unanimously by the combined board.

##### HANDBOOKS

The board reviewed the handbooks. Mr. Wenz reviewed the changes on items (truancy, semester test policy, student health, cell phones, notifications to parents, school records). Discussion was held on approving last year's student handbook to get school started and make changes as we go. The board would like to see "strike outs" or red changes from last year's handbook to compare the new and the old. They did not feel comfortable approving until they can see the comparison. Moved by White, seconded by Beery to table any decision on the handbooks and to call a special board meeting to compare all the handbooks to last year's. Those in favor: White, Beery, Phillips, Switzer. Opposed: Hove. Motion carried

#### LIAISON/PARAPROFESSIONAL

A liaison person was suggested for consideration by the teachers to have in the event we have long distance learning because of COVID. Beery suggested that the liaison/para person could also maybe be a “tech person” to help with minor tech issues. A job description would be created for the position. Maybe this person would also be a substitute teacher. Moved by White, seconded by Hove to table any decision on a liaison/paraprofessional position. Motion carried unanimously by the combined board.

#### ATTENDANCE POLICY/SEMESTER TEST POLICY AND HANDBOOK WORDING

Moved by White, seconded by Beery to table the attendance policy/semester tests policy and handbook wording. Motion carried unanimously by the combined board

#### COMMUNICABLE DISEASE LOCAL POLICY

Moved by White, seconded by Hove to approve the communicable disease local policy to read “upon reaching a daily absence percentage of 25% (of enrolled students) for the entire district” (rather than for either a building or....). Motion carried unanimously by the combined board. The student health committee needs to be established with possibly a staff member from each building.

#### FULL-TIME PARAPROFESSIONAL

Mr. Wenz informed the board that he has received 2 applicants for paraprofessionals. We will possibly have 2 positions open. Moved by Switzer, seconded by White to offer McKinna Fleming a paraprofessional position for the 20-21 year at \$11.00 per hour. Motion carried unanimously by the combined board.

#### 2020-21 FINAL BUDGET HEARING.

At this time the board reviewed the 20-21 elementary and high school district budgets. Della went through the different budgeted funds. Discussion was held on the Governor’s Transportation Reimbursement for School Districts which may only be spent to mitigate otherwise unanticipated expenses arising directly from the COVID-19 pandemic. At this time the Governor has not got the guidance out and how it would affect our budgets. The Governor’s Office will provide \$10 million. The board doesn’t anticipate any expenses for transportation specifically related to COVID 19. Moved by Beery, seconded by Hove to adopt the 2020-21 elementary and high school district budgets and the elementary and High School Trustees Financial Summaries. Motion carried unanimously by the combined board.

#### HVAC BID

HVAC Power Vac from Kalispell has bid \$22,500 to clean the furnaces and ductwork (as per bid). Moved by White, seconded by Phillips to hire HVAC Power to clean the furnaces and ductwork for \$22,500. Motion carried unanimously by the combined board.

#### ASSISTANT COACH DRIVE TIME PAY CORRECTION

Mr. Wenz recommended that we pay coaches that drive the bus (while on coaching duty) \$13.25 per hour (rather than the \$8.65 that was approved in July). Moved by Beery, seconded by White to pay

coaches that drive the bus (while on coaching duty) \$13.25 per hour.(no compensation for down time or overnight time). Motion carried unanimously by the combined board.

#### SUPERINTENDENT REPORT

The HS teachers' lounge has moved. *Circle Insurance* has donated couches, chairs and furniture. Summer cleaning has been done, locker rooms, RW gym, and entrances have been repainted. The HS gym floor is done. The FB posts have been painted. NFHS is up and running. Mr. Wenz has passed his Montana finance class. Fans & lights will be installed and we will redo the Bo-Peep steps and concrete in the front HS entrance. The new marquee has been rebuilt.

#### PRINCIPAL REPORT

Megan Murrell gave classroom counts: K-8 had 128 students the beginning from last year and 135 this year. We will have a K-12 newsletter this year. She is working on a "Grandparents Day". A scavenger hunt was held during the PIR day and also ALICE training.

A special board meeting will be held on August 13 at 6:30 am to address handbooks, consent agenda, student attendance agreements, etc. A curriculum meeting will be held on Sept 8<sup>th</sup> at 6:00 pm and the regular meeting will be held at 7:00 pm.

Moved by White, seconded by Beery to adjourn the meeting at 9:45 pm. Motion carried unanimously by the combined board.

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