

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on August 13, 2018 at 7:00 pm in the high school library. Trustees present: Dusty White, Sara Moline, Krista Beery, Bryce Hove. Absent: Tyrel Massar & Jason Beery. Also in attendance were Clerk Della Van Horn, Superintendent Jeanine Fillinger, Principal Cory Kniep, Paul Evanson with Mechanical Technology, Amy McCloy & Roger Schara.

Chairman White called the meeting to order with the pledge and by welcoming the visitors.

Moved by Hove, seconded by Moline to approve the minutes of the July 10, 2018 meeting as presented (correction that vice chair adjourned the meeting). Motion carried unanimously by the combined board.

Moved by K Beery, seconded by Moline to approve the consent agenda of elementary & high school August claims & payroll, expenditure budget balance report & revenue report ending June 30, 2018, the elementary and high school Trustees Financial Summaries ending June 30, 2018. Motion carried unanimously by the combined board.

#### MECHANICAL TECHNOLOGY REPORT ON THE BOILER PROJECT

Paul Evanson addressed the board and updated them on the boiler project. We are moving forward with the project: the demolition is done, the boilers are in place, the controls for the most part are in place, the outside dampers are here. He had a price on the new oil moving pump which is \$3930 installed. The motor starter above the gym is bad and can be swapped out. They are focused on firing up the boiler the end of September. He would like some qualified individual to be with them at the startup. It was suggested to have Roger Schara there and Dwain if he is able to be. They also want to train someone on the control system, which would probably be Jeanine and Cory. The board took a break at 7:30 to go to the boiler room and see the project.

The board was back in session at 8:00.

#### Transportation Committee:

Krista reported that she attended the county transportation committee meeting in July. The only contract approved for isolation was Jennie Garoutte. She felt that we should do some research into what other counties are doing as far as approving/disapproving isolation before next year.

#### School Safety:

Ms Fillinger distributed notes from the school safety committee that was held on August 10<sup>th</sup>. The committee felt it is important to address the sidewalks. Ice is an issue as we have a large number of claims due to employees slipping on the ice. The tree roots seem to be the problem and making the sidewalk heave by the Bo-Peep. We could get quotes on removing the trees and replacing sidewalks. Other items that were discussed were making the Redwater custodian room the office or rearrange that area and have a "buzz in" system. The board asked if we could seek out grants and if the grant writer could be reimbursed through the grant for their time. We have AED's in the school that need to have new batteries and/or be updated. The board would like legal advice on what the amount of a project is

before we need to hire an engineer. The committee and board will do a tour of the grounds next month at 6:00 before the meeting.

#### BOARD POLICIES:

Moved by Hove, seconded by K Beery to approve the following board policies.

1401 Records available to the public

1420 School Board meeting procedure (leave policy as is)

3141 Discretionary nonresident student attendance

4330 Community use of school facilities

5000 deleted Personnel goals

5002 Accommodating individuals with disabilities and section 504 of the rehabilitation act of 1973

5010 Equal employment opportunity and nondiscrimination

5460 electronic resources and social networking

5500 payment of wages upon termination

6110P superintendent-board job responsibilities

7260 endowments, gifts, and investments

7320 line 11 should read \$80,000. Purchasing

7332 advertising in schools – revenue enhancement

7530 procurement of supplies or services

8124 student conduct on buses

Motion carried unanimously by the combined board.

We will check with Garry Johnson on his opinion of policy 8123. Driver training & responsibility.

Ms Fillinger proposed the following for consideration for the handbook:

Juniors and Seniors enrolled in the following classes: Algebra 2, Pre- Calculus, Calculus, Chemistry, Advanced Biology, and Physics will receive their grades for those classes based on a 5 point scale. After discussion, the board asked to remove Algebra 2 as they felt the class was not that advanced. Moved by Hove, seconded by K Beery to include the above statement in the handbook with the exception of Algebra 2. Motion carried unanimously by the high school board.

Moved by Moline, seconded by Hove to approve the following student attendance agreements: (attending Circle from Vida) Kolten Hansen, Ruben Nelson, & Kannin Nelson (waive tuition); attending Vida from SD 1 – Daniel & Nathanael Garoutte; attending Nashua from SD 1 – Reata Walden; HS students attending WP – Benjamin Boysun, Jedidiah Boysun, Sage Laverdure Hutchinson, & Mikaya Smoker-DeWitt. Motion carried unanimously by the combined board.

Moved by Hove, seconded by Moline to approve an individual transportation contract with Cody Haber for the 2018-19 year. Motion carried unanimously by the elementary board.

Ms Fillinger recommended Faith Haynie for a sped para. Moved by Moline, seconded by Hove to offer Faith Haynie a paraprofessional position for the 2018-19 year at \$11.00 per hour. Motion carried unanimously by the combined board.

We are advertising for a custodian. Keith has offered to come in at 5 am until 1 pm while our custodian is out on leave. Kyleen Gackle has also offered to help out.

At this time the board held the 2018-19 final budget hearing for the elementary and high school. The board discussed the comparisons of the budgets, taxable valuations, ANB counts & mills over the past few years. Moved by Moline, seconded by Hove to adopt the 2018-19 high school final budget. Motion carried unanimously by the high school board. Moved by Moline, seconded by Hove to adopt the 2018-19 elementary final budget. Motion carried unanimously by the elementary board.

Discussion was held on the part time teacher contract for Cheryl Wright for the 2018-19 year. Salary & benefits were discussed. She will be teaching 1<sup>st</sup> grade for approximately the 1<sup>st</sup> semester. Moved by Hove, seconded by Moline to approve the part time teacher's contract with Cheryl Wright for the 2018-19 year at \$302 a day , (\$151 for ½ day) with the maximum allowable by teacher's retirement of \$20,518 with 2 personal & 6 sick leave days. Motion carried unanimously by the combined board.

Moved by Hove, seconded by K Beery to offer Brooke Dreesen the concessions position for the 2018-19 year at \$11.00 per hour. Motion carried unanimously by the combined board.

The board opened the bid for the 2007 Red Taurus car. Moved by Moline, seconded by K Beery to accept the bid of \$500. From Della Van Horn for the red Taurus car. Motion carried unanimously by the combined board.

Ms Fillinger gave her principal/superintendent report. Ingraham has removed the asbestos in the boiler room, (very little was found); Key Janitorial came in and stripped and waxed the BoPeep Multi purpose room, HS lobby, and cafeteria. Work has been done on the Redwater doors, the city is going to fill the potholes by the Bo-Peep, Mr. Deming has applied for a "Project Wild" grant with the hopes of taking students to Helena, the Mid-Rivers bill will be slightly higher than quoted because we added a loudspeaker in the Bo-Peep multi purpose room and a phone in the superintendent office. Eissinger's have found a fusion car for us and the purchase price is \$17,500. MCEL is in Missoula this year Oct 17&18 and Oct 16<sup>th</sup> is the law seminar. We are checking into adding speech & drama as we have students interested, she attended student leadership training for the CAT where 2 people from Michigan came and did the training. Haley Pawlowski is interested in doing some fitness training through adult ed funds. The board is concerned about the availability of the gyms. Susan Deming and her class is interested in managing the school website. It was decided since there were no bids for the green car, we will just keep it (it was fixed this summer). We are still looking for a long term sub for a teacher that will be out on maternity leave this fall. MTS doesn't want to install Office 365 on student computers but Microsoft will help with that. Discussion was held on drug testing students in activities that fall under

MHSA at the beginning of each season. The board felt it is best to inform the public before we move forward with this. It was noted that Roger Schara is donating a beef.

Cory Kniep gave his principal report. He has had a staff meeting to set expectations and has held a meeting with the public for parents and students. He feels that any complaints first need to go to the coach and kids need to be held accountable. The PIR days went well. It was noted that the booster club is working on getting the state winner signs updated that are on the outskirts of town.

The next meeting will be held on Monday, September 10<sup>th</sup>. We will have a “walk around” of the grounds at 6:00.

The chairman adjourned the meeting at 10:10 pm.

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