

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on November 13, 2018 at 7:00 pm in the high school cafeteria. Trustees present: Dusty White, Sara Moline, Tyrel Massar, Krista Beery, & Bryce Hove. Absent: (Jason Beery has resigned) Also in attendance were Clerk Della Van Horn, Superintendent Jeanine Fillinger, Principal Cory Kniep, Cassie & Darci Wagner, Shawn Bubb & Harry Cheff with MSGIA, Mike & Jayme Bartelson, Cary Phillips, Alan Stempel, Amy McCloy, Dwain Jensen, Roger Schara, Nicole Schwend, Paul Evanson with MTI, Ruth Clarin, John Deming, Roy Clifton & Kaci Sikveland.

Chairman White called the meeting to order with the pledge and by welcoming the visitors.

#### MINUTES

Moved by Hove, seconded by K Beery to approve the minutes of the October 9, 2018 meeting as presented with the addition that Jason Beery abstained from the vote for the JH & assistant boys basketball motion, and to approve the CTE advisory committee minutes. Motion carried unanimously by the combined board.

#### CONSENT AGENDA

Moved by Moline, seconded by K Beery to approve the consent agenda of November elementary & hs payroll & claims (with the exception of Lisa Fletes as we have no preschool students being serviced), cash reconciliation ending September 30<sup>th</sup>, October extracurricular for HS & EL, expenditure budget balance report ending Oct. 31, 2018, & Revenue report ending Sept. 30, 2018. Motion carried unanimously by the combined board.

Paul Evanson with *Mechanical Technology* addressed the board with an update on the boiler project. He reported that we have control over all the system now, the gym and auditorium has heat. The oil supply has a control unit on it. Everything in the basement is running, normally 1 boiler runs. He discussed turning the boilers down and that they can go down to 145 degrees to prevent problems. There is a problem with condensation if they run too low. At this time, there are no controls in the classrooms; they are either on or off. We can access the graphics program on computer to set the temperature and they are working on doing it remotely. There are 2 more things to complete the project: insulation on pipes in the basement is not completed and balancing the air & water flow. They also need a lien release from *Circle Electric* and from *Mechanical Systems Insulations*. Moved by Hove, seconded by Massar to approve the payment to *Mechanical Technology* for \$20,817.03 and not release the retainage at this time. Motion carried unanimously by the combined board.

#### CUSTODIAL REPORT

Dwain Jensen gave his custodial report. He reported on the different projects they are working on; getting the leaves cleaned up, he will take care of the snow removal, the Bo Peep is getting a new heater for the multi purpose room, the windows have been replaced in the Redwater, they will be painting the lower locker room floors and the kitchen walls. Dusty mentioned that it is very important to make sure we get the ice melt down between the gym and the Redwater and take care of the ice issue around the

school grounds. Discussion was held on getting the sidewalk built up and have the water run away from the sidewalk.

#### CURRICULUM

Discussion was held on the curriculum. Samples of the language arts are coming in. The Teachers will look at it and narrow it down for the committee. The Bo Peep is “not loving” the new math curriculum. It is quite challenging. Mrs. McCloy said that K-5 and 6-8 is set up differently and she is finding “tweaks” to make it better and she is seeing how the lower grades is corresponding to the upper grades. Further discussion was held on how to analyze curriculum.

#### SCHOOL SAFETY

Agenda item CONSIDERATION OF ARMED SCHOOL SECURITY POLICY & PROCEDURE was moved to “School Safety” committee reports. Shawn Bubb, with our Property & Liability insurance and our workman’s comp carrier, addressed the board. There are a few schools that have adopted arming staff. He recommended looking at other areas and have the armed staff as a discussion item tonight. We need to think through all the pieces possibly getting a “buzz in” system for the exterior entrance, possibly consolidating buildings. There has been some legislative actions passed that make it possible to use funds for school safety. There is a workman’s comp issue as the armed personnel would have a higher rate. It could also change working conditions that are addressed in the collective bargaining agreement. Other considerations are who purchases the weapon and what type. There is an annual training requirement and where will the training be held? Shawn spoke about a service “Firestorm” that is new and will be part of our policy beginning in January. It is crisis management training and covers many areas such as monitoring social media and performing a security vulnerability test. It is additional protection for the school district. There are a lot of risks legally by having armed staff. Moved by Hove, seconded by Massar to table consideration of armed school security policy & procedure and move the item to the safety committee. Motion carried unanimously by the combined board.

#### OLD BUSINESS

Bus contractor insurance.

Shawn Bubb said that the insurance that we required of the bus contractor is to protect the district and that if the board chooses to do something in the future he can maybe give the contractor some names of who might be able to provide that coverage.

#### TRUSTEE RESIGNATION

Moved by Moline, seconded by K Beery to accept the resignation of Jason Beery as trustee. Motion carried unanimously by the combined board.

#### APPOINT TRUSTEE

Moved by Massar, seconded by Moline to appoint Cary Phillips to the board of trustees. Motion carried unanimously by the combined board. He will serve until the next school election and then may run for trustee at that time if he chooses.

#### STUDENT ATTENDANCE AGREEMENT

Moved by Moline, seconded by Hove to approve the student attendance agreement for Aspen & Quintin Beiri for the 2018-19 year (tuition waived). Motion carried unanimously by the elementary board.

#### ADDITION TO SUBSTITUTE TEACHER LIST

Nothing at this time.

#### UNRETURNED ATHLETIC EQUIPMENT

Calls have been made to the family that has not returned their borrowed football equipment . The equipment/jersey was borrowed for the Bob Cleverly game that is played in Butte after the school year ends. Discussion was held on applying the amount due to a family account. All family accounts need to be paid before a student participates in graduation exercises. The board also discussed turning it over to small claims court. It was decided to inform the family that if the amount due is not paid in full after 30 days, it will be turned over to small claims court. (approximately \$550). Other discussion was held on having students that borrow equipment sign off and leave a check and when the equipment is returned, their check would be returned.

#### SENIOR TRIP

Cassie Wagner addressed the board in regards to the senior trip. They are planning to go to Denver. They would leave on April 4<sup>th</sup> and return on April 8<sup>th</sup>. Some of the sights they want to see are the Denver zoo, "Wings Over the Rockies Air & Space Museum", and the Colorado Sports Hall of Fame among other things. Garry Johnson has agreed to drive them. Approximately 12 students will be going and 4 chaperones. The approximate cost of their trip is \$6897.37.

Moved by Moline, seconded by Hove to approve the senior trip to Denver and the use of a bus. Motion carried unanimously by the high school board.

#### 0 TOLERANCE & WEAPONS POLICY REVIEW

Ms Fillinger referred to page 9 & 11 in the student handbook and also board policy 3311. She reported that to comply with federal law, we cannot have weapons in school. Discussion was held on the length of a knife and what is considered acceptable. Apparently the state law contradicts the federal mandate. Other discussion was held on having "multipurpose tools" or leathermans in school. The board agreed that the policy is "all knives" and that the policy needs to be followed.

## VOLUNTEER COACH APPROVAL

Mr. Kniep reported that the following individuals are interested in volunteering: Nathan Tuttle for JH & HS boys basketball, Keri Taylor for HS wrestling and Bryan Stormer for JH wrestling.

Moved by Hove, seconded by Moline to approve Nathan Tuttle as a JH & HS boys basketball volunteer for the 2018-19 year. Motion carried unanimously by the combined board. The board felt it is not necessary that Nathan travel with the team but help in practice.

Moved by Moline, seconded by K Beery to approve Keri Taylor as a HS wrestling volunteer for the 2018-19 year. Motion carried unanimously by the high school board. Because she does the books and stats she is allowed to travel with the team.

## TEACHER CONTRACT

Ms Fillinger reported that Sophia Ekness will be done student teaching in December and recommended her for the remainder of the 2018-19 school year. Moved by Moline, seconded by Hove to offer Sophia Ekness a teaching contract for the remainder of the 2018-19 school year (when her student teaching is completed & she becomes certified). Motion carried unanimously by the combined board.

## LONG TERM SUBSTITUTE CONTRACT

Moved by Hove, seconded by Massar to hire June Petrik as a long term sub in place of Megan Knuth while she is on maternity leave at the sub wage of \$90 per day. Motion carried unanimously by the elementary board.

## PROCUREMENT POLICY 8210

Moved by Moline, seconded by K Beery to approve the 1<sup>st</sup> reading of policy 8210 Procurement Policy. The changes were recommended by OPI after our school food audit. Motion carried unanimously by the combined board.

## BOYS JAMBOREE

Mr Kniep recommended Kevin Guldborg as the elementary jamboree coach and Scott Nasner as a volunteer. Moved by Massar, seconded by Moline to offer Kevin Guldborg the elementary boys jamboree coach position and approve Scott Nasner as a volunteer for the 2018-19 year. Motion carried unanimously by the elementary board.

Ms. Fillinger gave her HS principal/superintendent report. McCone Electric has offered us \$1000 towards a trip to the legislature. It was recommended to have the juniors & seniors that are in Student Council attend. We may be able to travel with Richey & Jordan. September 21<sup>st</sup> is Town & Country Day, the gym floor is peeling, they could come over Thanksgiving break and fix the floor at no cost. We were awarded a \$200 grant to visit public lands, the junior high fundraiser raised approximately \$5000 and we

received \$550 in free product. LED lights have been installed outside the Bo-Peep, we have no one interested in teaching Drivers Ed, we will be doing a dual enrollment class in chemistry with MCC, MSU is doing lessons with our music students through a grant, *Transcanada* has donated \$900 towards technology, *Huseby Construction* is interested in donating towards our school lunch program.

Mr Kniep gave his principal report. Parent Teacher conferences were held in the Redwater gym and that went well, Halloween went well. He has done the 1<sup>st</sup> cycle of teacher evaluations. He believes we have 'top notch' educators.

The next meeting will be held at 5:00 pm on December 11<sup>th</sup> with a safety meeting at 4:00 pm.

Discussion was held on a tentative date for the staff holiday party; possibly January 10<sup>th</sup>. The board agreed to have the Green & White 4-H club serve it. We will charge for the +1 person and provide the meal for the staff member.

The chairman adjourned the meeting at 9:50 pm.

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