

The Circle Elementary and High School District No. One, McCone County, met in regular session on August 9, 2022 at the high school library. Trustees present: Bryce Hove, Cary Phillips, Tate Switzer, Emily Guldborg, & Krista Beery. Absent: Tyrel Massar. Also in attendance was Clerk Della Van Horn, Superintendent Dr. Dern, Tara Hubing, Lindsey Williams, Susan Erlenbusch, Nita Crockett, Tracy & Gilmen Gasper, Ty & Keri Taylor, Megan Knuth & Alan Stempel.

Chairman Hove called the meeting to order at 7:00 pm with the pledge and by welcoming the visitors.

Any public comment on any item not on the agenda.

None

Moved By Phillips, seconded by Switzer to approve the minutes of the July 11, 2022 meeting as presented. Motion carried unanimously by the combined board.

The chairman determined that the rights to individual privacy clearly exceeds the merits of public disclosure and closed the meeting for the purpose of approval of July 29, 2022 closed session minutes.

The board was back in open session at 7:10 pm.

Moved by Guldborg, seconded by Hove to approve the minutes of the July 29, open and closed sessions. Motion carried unanimously by the combined board.

CONSENT AGENDA

Moved by Beery, seconded by Phillips to approve the consent agenda of August claims, the elementary and high school 2021-22 trustee financial summary reports and the protection plan financial report as presented. Motion carried unanimously by the combined board.

AD REPORT

Lindsey Willilams gave her AD report. The Montana Coaches Association clinic was held recently in Great Falls. Lindsey presented Ty Taylor with the Wrestling Coach of the year class C plaque and Keri Taylor received a "spouse of the year" plaque.

Lindsey reported that we are still in need of a JH Volleyball, HS track & JH track coach. Red Rock Sporting estimates that we should receive the shot clock/scoreboard by the end of September. There was a suggestion to have a senior citizens activity pass. There is a requirement for CPR/First Aid training for volunteer coaches also. (\$35 each). We have 31 coaches. It's been suggested to have a limit on the number of volunteer coaches. She had a quote for an ice machine of \$8800. The schedule was reviewed for the MHSAA payments of officials. (fees & mileage reimbursement has gone up). A tentative cross country and junior high wrestling schedule was presented.

PRINCIPAL/SUPERINTENDENT REPORT

Dr. Dern and Mrs. Hubing gave the principal/superintendent report. The facilities project is on track for the high school lobby bathrooms. The HVAC project for the Redwater will start soon. The gym floors were recoated. Door installation scheduled. Some privacy concerns with the camera technology. Suggestion to upgrade the north gym entrance bathrooms. The Science curriculum is here. The 4th grade Montana history is here. There is a shortage in recruiting staff. At this time we are in need of classified staff. Mrs. Hubing reported that we now have the Interlibrary loan through the McCone County Library available to us.

CONSIDERATION OF SAFE RETURN PLAN

No comments and changes.

POLICIES 5010, 7400 & 7405

It was suggested to remove "sex equity" and "sex discrimination" from the policy. Dr. Dern said this would be a Title 7, Title 9 and 14th amendment violation to remove the wording. Moved by Phillips, seconded by Switzer to approve the 2nd reading of policy 5010 as modified by MTSBA. Motion carried unanimously by the combined board.

Policies 7400 & 7405 were considered. There are still some questions on these policies. Moved by Phillips, seconded by Hove to table the adoption of policies 7400 & 7405. Motion carried unanimously by the combined board.

AD JOB DESCRIPTION

The job description for the AD was reviewed. Essential functions reviewed. Attends all home games or sends a proxy. Attends all play off and tournament games or sends a proxy. Moved by Guldborg, seconded by Phillips to approve the MTSBA model AD job description. Motion carried unanimously by the combined board.

VAPING DETECTORS

A quote for vaping detectors was presented from K12 for \$16,664. It was discussed to amend the ESSER III grant and use the detectors to respond to Covid 19 for improvement of air quality. There was a question of who would be in charge of monitoring. It was also mentioned that perfume or air freshener sprays can set them off. They would be integrated with our camera system. This includes a 5 year lease. The board would like to look at policies of area schools that might have these. The board would also like other grants looked into, such as tobacco free money. Moved by Phillips, seconded by Switzer to table any action on the vaping detectors. Motion carried unanimously by the combined board.

FOOTBALL FIELD POLES/ LIGHTS

Hove had prepared a spreadsheet of donations for the basketball shot clock/scoreboard, football scoreboard, and football lights and poles.

Hove asked that the administration reach out to coops and confirm that they are ok with the football field. (ads for both basketball & football) Another donor has reached out to help with costs. Moved by Switzer, seconded by Phillips to table any decision on the football field poles/lights. Motion carried unanimously by the combined board.

457 b plan

Discussion was held on offering a 457 B plan to employees. It is similar to 403 B plans that are already offered. There is not a penalty for early withdrawal. This plan is run through the state of Montana MPERA. Moved by Switzer, seconded by Beery to table a decision on offering a 457 B plan. Call for a vote. All opposed. Motion failed.

Moved by Guldborg, seconded by Phillips to enter into an agreement and adopt a resolution to participate in the MPERA 457 B plan and to prepare a breakdown of benefits that are offered to employees. Motion carried unanimously by the combined board.

SCHOOL BUS STOPS

Hove mentioned that the Board is required to approve school bus stops. Moved by Switzer, seconded by Hove to approve the school bus stops on the bus routes. Motion carried unanimously by the combined board.

GYM FLOORS

Moved by Switzer, seconded by Guldborg to table any decision on the gym floors for next summer. Motion carried unanimously by the combined board.

TECHNOLOGY PROTECTION PLAN BUDGET

No need to increase fees at this time.

GATE FEE SCHEDULE REPORT

Guldborg had requested a revenue report on gate receipts last year. Sandy Schillinger reported that we received \$6851 in football gates, \$5929 in volleyball gates and \$6679 in basketball gates. Moved by Phillips, seconded by Guldborg to offer a senior citizen's activity pass for \$30 for the year. (over 65). Motion carried unanimously by the combined board.

HANDBOOKS

The student handbook was reviewed and edited by the board.

The board agreed to address the agenda item of student attendance agreements and transportation due to the time.

STUDENT ATTENDANCE AGREEMENTS/INDIVIDUAL TRANSPORTATION

Nita Crockett, county superintendent, reported on the student attendance agreements that were presented for 4 families that attend Circle schools from the Lindsay elementary school district. These are not mandatory agreements as Lindsay would provide individual transportation for these students to attend Lindsay school. Circle approved the agreements in June and waived tuition for them to attend Circle. 2 of the families had requested transportation reimbursement through a TR 4 contract from Lindsay elementary. Lindsay denied the transportation request and "acknowledged" the student attendance agreements. Through a discussion with OPI specialists and MTSBA legal counsel, because Lindsay elementary "acknowledged" the agreements instead of approved them, those students would be ineligible transportees if the Circle School Board approved their TR4. The agreements went back to the Lindsay elementary board. They approved the student attendance agreements but still denied any transportation reimbursement to those families. Nita presented 3 TR 4 individual transportation contracts for families from Lindsay elementary to the Circle board. If the Circle board approves them, they would be funded half county and half state. Nita reported that the state advised to approve all or none. It was noted that we receive the ANB for these students coming into Circle. Moved Switzer, seconded by Phillips to approve the 3 TR 4 individual transportation contracts for the 2022-23 year for GG, AE & LJ. Motion carried unanimously by the elementary board.

Student attendance agreements were presented for 4 resident students requesting to go to Vida Elementary. Moved by Guldborg, seconded by Hove to approve the student attendance agreements for NG, MG, DG, & to attend Vida Elementary. Motion carried unanimously by the combined board.

A TR4 was presented from JG for the 2022-23 year. Students attend school in Vida. Moved by Switzer, seconded by Hove to deny the request for transportation. Motion carried unanimously by the combined board. This contract will now be presented to Vida Elementary to reimburse.

Wolf Point High School Student Attendance Agreements. 6 resident high school students (ML,VB, AH, TH, CH, KH)have requested to attend WPHS in 2022-23. Discussion was held that these are not mandatory agreements as we provide transportation for these students. Wolf Point charges tuition for these students to attend. We now have a bus route that runs to Harry's in northern McCone County. Nita reported on agreements that were in place in past years between Circle and Wolf Point which addressed mandatory agreements. Since this does not apply, the Circle board can disapprove the agreements because they are charging tuition and are discretionary. Moved by Switzer, seconded by Guldborg to disapprove the 6 requests for resident students to attend WPHS. Motion carried unanimously by the high school board.

Student attendance agreements were presented for 2 Vida Elementary students to attend Circle Elementary. Moved by Switzer, seconded by Phillips to approve the student attendance agreements for KH & CB for the 2022-23 year and waive tuition. Motion carried unanimously by the elementary board.

Handbook adoption continued.

Student Handbook

The board reviewed and edited the student handbook. Moved by Guldborg, seconded by Hove to approve the student handbook. Motion carried unanimously by the combined board.

Student Athlete handbook

A lengthy discussion was held on the 8th grade participation rule/policy. The MHSAA has put it back on the schools as to how they want to handle 8th graders participating. We do not have to petition them to participate (with exception of football), they can't move up.

The board reviewed and edited the student athlete handbook. Moved by Switzer, seconded by Hove to approve the student athlete handbook. Motion carried unanimously by the combined board.

RECOMMENDATION FOR K-8 PRINCIPAL

Dr. Dern recommended Tara Hubing for the k-8 principal position. Moved by Guldborg, seconded by Phillips to offer Tara Hubing the K-8 principal position for the 2022-23 year. Motion carried unanimously by the combined board. The negotiations committee will meet and negotiate salary and job description.

Moved by Switzer, seconded by Hove to approve the Employee Handbook. Motion carried unanimously by the combined board.

COACHES HANDBOOK

The board reviewed and edited the coaches handbook. Moved by Switzer, seconded by Phillips to approve the coaches handbook. Motion carried unanimously by the combined board.

RESIGNATIONS

Moved by Phillips, seconded by Hove to accept the resignation of Megan Curtiss. Motion carried unanimously by the combined board.

Moved by Phillips, seconded by Guldborg to accept the resignation of Ronda Idland effective immediately. Motion carried unanimously by the combined board.

2022-23 FINAL BUDGET HEARING

Dr. Dern presented the 2022-23 budget. He reviewed the budgeted funds and levies. The taxable valuation has increased over last year. Moved by Guldborg, seconded by Hove to

approve the adoption of the 2022-23 elementary budget. Motion carried unanimously by the elementary board.

Dr. Dern presented the 2022-23 high school budget. He reviewed the budgeted funds and levies. The taxable valuation has increased over last year. Moved by Switzer, seconded by Beery to adopt the 2022-23 high school budget. Motion carried unanimously by the high school board.

COMMITTEE REPORTS

Building - The MDT held a zoom meeting with Bryce, Susan and Emily attending. They are working on a bus approach with a straight grade of 6-7%. More later.

Special Board meeting - August 16th, 2022

Teacher hire

Negotiations meeting - August 15, 2022. K-8 principal

Moved by Switzer, seconded by Guldborg to hold the September meeting on September 13 at 6:00 pm. Motion carried unanimously by the combined board.

Moved by Phillips, seconded by Guldborg to adjourn at 1:00 am Motion carried unanimously by the combined board.
