

The Board of Trustees of Circle Elementary and High School District No. One, McCone County, met in regular session on February 8, 2023 at 6:00 pm in the high school library. Trustees present: Bryce Hove, Cary Phillips, Emily Guldborg, & Tate Switzer. Absent: Tyrel Massar and Krista Beery. Also in attendance were Clerk Della VanHorn, Principal/Interim Superintendent Tara Hubing, [Alan Stempel](#), [Susan Erlenbusch](#), [Lindsey Williams](#), and Roger Schara.

Chairman Hove called the meeting to order with the pledge of allegiance and welcomed the visitors.

Public Comment: Roger Schara mentioned that he had spoken with the building inspector about adding a breezeway between the high school gymnasium and the Redwater School. There didn't seem to be a problem with this. Some concerns may be the traffic that would go into the gym from having a breezeway there. Roger said he has prepared quotes for the HVAC project and the waterline project that he submitted yesterday. Hove said these will be discussion items at a building committee meeting.

APPROVAL OF MINUTES

Moved by Guldborg, seconded by Hove to approve the minutes of the regular Jan. 9th meeting as presented. Motion carried unanimously by the combined board.

Moved by Switzer, seconded by Phillips to approve the correction to the December 14, 2022 minutes that the after school program with Amanda Maraschiello will begin March 13, 2023. Motion carried unanimously by the combined board.

The chairman declared that the rights to individual privacy clearly exceeds the merits of public disclosure and closed the meeting at 6:15 pm for the purpose of reviewing closed session minutes.

The board meeting opened at 6:20 pm

Moved by Guldborg, seconded by Phillips to approve the minutes of the January 25, 2023 open and closed meeting. Motion carried unanimously by the combined board.

CONSENT AGENDA:

Discussion was held on the extracurricular BPA and Speech and Drama fund balances. At this time they are showing a negative balance but fundraising is being done for BPA that should cover it and the general fund will need to contribute to the Speech and Drama as they do not do fundraising. Moved by Switzer, seconded by Phillips to approve the consent agenda of Jan. & Dec. HS extracurricular reports, Feb. claims and payroll, Cash, Revenue, and expenditure budget balance reports ending December, 2022. Motion carried unanimously by the combined board.

ACTIVITIES DIRECTOR REPORT

Mrs. Williams reported that AD meetings are coming up for scheduling events. Discussion was held that 3C runs things a little differently than 2C as far as schedules for the jamboree and junior high. Wrestling will be going to the state tournament in Billings this week, District basketball tournaments are next week. Volunteer coaches need to be added to the March agenda.

SAFE RETURN TO SCHOOLS AND CONTINUITY OF SERVICES PLAN

No comments or changes at this time.

RESOLUTION PERTAINING TO THE ACQUISITION OF REAL PROPERTY

The board reviewed the resolution prepared by our legal counsel. [Alan Stempel](#) said that the commissioners have seen the resolution and easement and have approved the documents but minutes are not available at this time. Moved by Switzer, seconded by Phillips to adopt the resolution pertaining to the Acquisition of Real Property from McCone County and the granting of the easement to McCone County contingent upon the county approval. Also included is the approval of the proposition language to be presented to the voters on May 2, 2023. Motion carried unanimously by the combined board.

The board reviewed the permit to expand the bus approach in conjunction with ADA work scheduled by the MDT. Moved by Phillips, seconded by Hove to approve the co-applicants permit application for the bus approach on 10th street. Motion carried unanimously by the combined board.

ELECTION RESOLUTIONS

High School

Moved by Switzer, seconded by Hove to adopt the HS Resolution calling for a poll election on May 2, 2023. Polls will be open from noon to 8:00 pm. Purpose is to elect 2 combined trustee positions for 3 year terms and approval of additional general fund and building reserve levies. An Acquisition of Real Property proposition will also be presented. Judges were also appointed to serve at the election. Motion carried unanimously by the high school board.

Elementary

Moved by Guldborg, seconded by Hove to adopt the Elementary Resolution calling for a poll election on May 2, 2023. Polls will be open from noon to 8:00 pm. Purpose is to elect 2 combined trustee positions for 3 year terms and approval of additional general fund levy. An Acquisition of Real Property proposition will also be presented. Judges were also appointed to serve at the election. Motion carried unanimously by the elementary board.

SUBSTITUTE

Mrs. Hubing recommended Rachel Overby for a substitute position. Moved by Phillips, seconded by Hove to approve Rachel Overby be added to the substitute list. Motion carried unanimously by the combined board.

SUPERINTENDENT REPORT

Mrs. Hubing gave her principal/superintendent report. She has had meetings with staff and many things were discussed such as professional development, curriculum, orders, building issues, ideas to promote the school and discussion on cell phone use. Missoula Children's Theater is coming up. The elementary activity fund was used to purchase new uniforms for the elementary basketball team which were appreciated. She is working on getting a driver's ed instructor, dual enrollment through DCC, and gathering information for ESSER projects. Our shuttle bus has arrived.

Future issues:

Route transportation contract, ballot language, calendar committee meeting, CBA, and building projects.

Switzer, Beery and Guldborg are appointed to the calendar committee.

Committee meetings:

Feb. 21st 5:30 pm - Calendar committee meeting

Feb. 21st 6:30 pm - Building committee meeting

Feb. 21st 6:15 special board meeting for the purpose of building projects.

The March board meeting will be held on March 14th at 7:00 pm.

Moved by Guldborg, seconded by Hove to adjourn the meeting at 7:45 pm.

Motion carried unanimously by the combined board.
