

The Board of Trustees of Circle Elementary and High School District No. 1, McCone County, Montana met in regular session on October 9, 2023 at 7:00pm in the high school library.

Trustees Present: Krista Beery, Doug Shennum, Sara Moline, Cary Phillips, Charity Calderon, Emily Guldborg. Also in attendance were clerk RaChelle Kirkegard, superintendent Tara Hubing, principal Mauri Elness, Lindsey Williams, Susan Erlenbusch, Roger Schara, Michael Conroy, Alan Stempel, Ruth Clarin, Heide Beery, Scott Nasner, and Rhonda Voss.

Chairman Phillips opened the meeting with the pledge of allegiance.

There was no public comment on non-agenda items.

#### APPROVAL OF MINUTES

Moved by Beery, seconded by Moline to approve the minutes of the September 12, 2023 regular board meeting as presented. Motion carried unanimously by the combined board.

#### CONSENT AGENDA

Moved by Guldborg, seconded by Beery to approve the consent agenda of August 31 cash, revenue, and expenditure balances, October payroll, October claims which includes final payment to Huseby Construction for the locker room project, payment to Circle Electric using ESSER III funds, payment of ASP salaries/benefits using ESSER III funds, payment of Title 1 salaries/benefits using Title 1 grant, add Tara Hubing to the HS Extracurricular Account, and add Janna Johnson to the EL Extracurricular Account. Motion carried unanimously by the combined board.

#### AD REPORT

Lindsey Williams gave her AD report. Fall junior high sports are wrapping up with football and volleyball ending last weekend. Cross country will end this weekend and then junior high basketball and wrestling will start. Pink Night for volleyball will be this Friday and Pink Night for football will be this Saturday. Senior night for both sports will be Saturday.

#### PRINCIPAL REPORT

There has been a lot of MTSS training, which focuses on the behavioral and academic assessments of students. A special education policies and procedures workshop was done with Pam Pettigrew and London from Prairie View Services. Ashlee Sunderman with the Eastern Montana Community Mental Health Center brought some items for each of the buildings and helped facilitate a QPR (Suicide Prevention) presentation for grades 7-12. She is currently working on some things for Red Ribbon Week. The open campus policy for junior high is working out really well.

#### SUPERINTENDENT REPORT

There is definitely a division of opinions and information regarding the counties in Montana moving forward with 77.89 mills instead of levying the full 95 mills that is directed by the Dept of Revenue to support the school equalization funding. MEA days are October 19<sup>th</sup> and 20<sup>th</sup> but many teachers took summer classes to substitute for these days. The roof over the visiting locker rooms isn't insulated and does not slope so water is pooling on top. There are some magnificent cracks in the current membrane roofing and there's been some additional leaking in the weight room and Cat Shack, which were sealed

off by Morgan Mason with Apex Roofing. He will temporarily fix the other holes above the locker rooms and will prepare a bid for repairment in the summer. The Haynies cleaned out the old sheds at the football field and made room for some equipment down there and continue to clean out and organize other buildings as well. The last of the air conditioners have been installed and Roger will continue switching out lights and installing more exit signs. Tara and Roger met with the boiler inspector and Roger is working on getting his boilers license. Tara has taken the tests to monitor the underground storage tanks and Dan Haynie will go through the testing as well. A building committee meeting needs scheduled to discuss some building issues and a Safety and Wellness committee needs scheduled to complete the Wellness Plan before the School Nutrition Programs Administrative Review takes place on November 15. Rocky Mountain BiometRx will be doing biometric screenings at the school that is free to anyone enrolled on our group health insurance and any dependents that are 18 years of age and older if they are covered by the group insurance.

#### CONSIDERATION OF SAFE RETURN TO SCHOOLS AND CONTINUITY OF SERVICES PLAN

No comments

#### FARMER'S UNION OIL CONTRACT

A signed contract from Farmer's Union Oil was presented. The District is entered into an agreement to take 6,000 gallons of dyed diesel for \$3.50/gallon during the months of January-March, 2024. No action needed as action was taken at the September 12 regular meeting.

#### LOWER LOCKER ROOM INSURANCE PAYMENT

Documents received from MSGIA were presented for the insurance claim for the damage in the locker rooms which was repaired by Circle Electric and Huseby Construction. Total payment received from MSGIA for the claim was \$17,030.94. This is informational so no action needed.

#### LETTER OF RESIGNATION

Chairman Phillips read a letter of resignation from Terry Jackson. Moved by Guldorg, seconded by Moline to accept the letter of resignation from Terry Jackson. Motion carried unanimously by the combined board.

#### HIRING OF SUBSTITUTE TEACHER

Tara recommended Rebecca Fritz as a substitute teacher for the 2023-2024 school year. Moved by Moline, seconded by Guldorg to hire Rebecca Fritz as a substitute teacher for the 2023-2024 school year.

#### OBSOLETE PROPERTY LIST

A list of band room items, misc. books, weight room equipment, lockers, computer towers, and hurdles was presented to the board. Football light poles and kindles were also presented to the board. Moved by Guldorg, seconded by Moline to adopt a resolution that the list of band room items, misc. books, weight room equipment, lockers, computer towers, hurdles, football light poles, and kindles are unsuitable and obsolete for school purposes. The trustees hereby resolve to dispose of the property identified in the list which can be found at the district office, the trustees resolve to dispose of the football light poles by taking sealed bids, and the trustees resolve to dispose of 25 kindles by selling

them for \$10 each. Notices of these resolutions shall be published on October 18 and October 25, 2023. These resolutions shall become effective 14 days after publication of the second notice identified in the preceding paragraph, unless appealed to the district court by a taxpayer in compliance with and as provided in 20-6-604. Motion carried unanimously by the combined board.

#### DIVISIONAL REALIGNMENT VOTE

A divisional realignment proposal for athletics will be voted on at the next AD meeting at the end of October. The Board has to decide if the school should vote “yes” or “no” on moving forward with the realignment. A divisional realignment can only be done every two years per MHSAA rules and the proposed alignment would go into effect in the 2024-2025 school year. If the divisional realignment passes then there will be a vote on what district the school would move to. The goal of this realignment is to get basketball, football, and track all in the same districts. Discussion between the Board, Lindsey Williams and members in the audience was held. Moved by Phillips, seconded by Shennum to vote “yes” on moving forward with the proposed divisional realignment. Motion carried unanimously by the combined board.

#### EXTRACURRICULAR CONTRACTS

Lindsey William recommended the following extracurricular contracts:

Assistant HS Wrestling-Cade Taylor.

The 1<sup>st</sup> contract issued in September was returned later than the specified deadline so he has to be re-recommended. Moved by Moline, seconded by Beery to offer Cade Taylor the assistant high school wrestling coach position for the 2023-2024 year. Motion carried unanimously by the combined board.

Assistant JH Boys Basketball-Karly Meissner.

Moved by Moline, seconded by Calderon to offer Karly Meissner the assistant junior high boys basketball coach position for the 2023-20254 year. Motion carried unanimously by the combined board.

Assistant JH Wrestling-Liam Devine

Moved by Guldborg, seconded by Moline to offer Liam Devine the assistant junior high wrestling coach position for the 2023-2024 year. Motion carried unanimously by the combined board.

Volunteer HS Wrestling-Trey Taylor

Moved by Shennum, seconded by Moline to approve Trey Taylor as a high school wrestling volunteer for the 2023-2024 year pending a successful background check. Motion carried unanimously by the combined board.

Volunteer HS Wrestling-Canyon Casterline

Moved by Beery, seconded by Guldborg to approve Canyon Casterline as a high school wrestling volunteer for the 2023-2024 year pending a successful background check. Motion carried unanimously by the combined board.

Volunteer HS Wrestling-Bryson Bartelson

Moved by Beery, seconded by Shennum to approve Bryson Bartelson as a high school wrestling volunteer for the 2023-2024 year. Motion carried unanimously by the combined board.

Volunteer EL Girls Basketball-moved by Shennum, seconded by Moline to approve Lily Jensen as an elementary girls basketball volunteer for the 2023-2024 year pending a successful background check. Motion carried unanimously by the combined board.

#### LETTER OF INTENT TO RETIRE

Chairman Phillips read a letter of intent to retire at the conclusion of the 2023-2024 school year from Susan Erlenbusch. Per the master agreement, any teacher intending to retire after 20 years with the district is required to give written notice to the Board no later than October 1 of the year he/she intends to retire. A final decision and notification has to be received by the Board no later than January 1, 2024. Moved by Guldborg, seconded by Shennum to acknowledge the letter of intent to retire from Susan Erlenbusch.

#### UPDATE POLICY 1130-COMMITTEES

The last section of the policy needs to be updated to read as-

The standing Board committees are as follows:

- 1) Building and Investment
- 2) Negotiations
- 3) Technology and Curriculum
- 4) Calendar
- 5) Safety and Wellness
- 6) Handbook

Moved by Moline, seconded by Guldborg to approve the 1st reading of updated Policy 1130. Motion carried unanimously by the combined board.

#### COMMITTEE REPORTS

None

The building committee will meet on November 6, 2023 at 5:00 pm in the high school library.

The safety and wellness committee will meet on November 6 at 6:00 pm in the high school library.

Moved by Phillips, seconded by Calderon to schedule the next regular board meeting for Monday, November 13, 2023 at 6:00 pm in the high school library. Motion carried unanimously by the combined board.

Moved by Beery, seconded by Guldborg to adjourn the meeting at 8:20pm. Motion carried unanimously by the combined board.